Windsor Central School District

2021-22 Calendar & Resource Guide

www.windsor-csd.org

Ensuring each learner is future-ready by providing empowering educational experiences.

Windsor Central School District
1191 NY Route 79
Windsor, NY 13865

RESIDENTIAL CUSTOMER

ECRWSS

Our Mission

We aspire to be a world-class community school that is the district of choice.

Our Vision

We act with integrity and treat all with compassion and respect.

Building and maintaining partnerships is essential.

We embrace inquiry, creativity, and innovation to continuously improve.

We pursue excellence and are mutually accountable.

Each day we strive to provide a healthy, safe, and secure environment.

We value and welcome diversity, treating all fairly and equitably.

Everyone can learn and grow at ambitious levels.

Our Beliefs:

• Everyone can learn and grow at ambitious levels.

• Each day we strive to provide a healthy, safe, and secure environment.

• High performance requires a culture of collaboration and empowerment.

• We value and welcome diversity, treating all fairly and equitably.

• We embrace inquiry, creativity, and innovation to continuously improve.

• We pursue excellence and are mutually accountable.

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• Everyone can learn and grow at ambitious levels.

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The Neighborhood Notification Law

Section 409-H of the Laws of New York State, Chapter 285 requires the following notice be provided to all parents, guardians and staff on an annual basis. This notice is to inform you that pesticides may be used periodically throughout the school year. The applications are primarily turf related with Integrated Pest Management used as the primary control method.

The Windsor Central School District recognizes that pests (which would include weeds and grubs under the DEC regulations) can pose a risk to health and property. With this in mind, it is the goal of the District to maintain the school buildings and grounds in a safe manner by minimizing the use of pesticides through the use of an Integrated Pest Management Program.

The School District is also required by law to maintain a list of parents, guardians and staff who wish to receive a 48-hour notice of pesticide applications. Persons interested in receiving notification should register a request with the building principal, who will maintain the notification requests.

Elementary Character Words

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<thead>
<tr>
<th>Month</th>
<th>New Character Words</th>
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<tr>
<td>September</td>
<td>Respect &amp; Responsibility</td>
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<td>October</td>
<td>Gratitude</td>
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<td>November</td>
<td>Appreciation</td>
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<td>December</td>
<td>Growth Mindset</td>
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<td>January</td>
<td>Empathy &amp; Kindness</td>
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<td>February</td>
<td>Perseverance</td>
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<td>March</td>
<td>Problem Solving</td>
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<td>April</td>
<td>Optimism</td>
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<td>Patience</td>
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Disability Harassment

Windsor Central School District (WCSD) affords all students equal educational opportunities, as well as equal opportunities to participate in extracurricular activities and prohibits discrimination and harassment in any program or activity of or sponsored by the WCSD. Disability harassment is a form of discrimination and is prohibited by WCSD policy and by state and federal law.

Discrimination and harassing behaviors include, but are not limited to, making comments, name-calling, conduct of a physical nature, or other expressive behavior directed at an individual or group on the basis of an individual’s or individual’s disability or disabilities. Discriminatory and harassing behavior creates a demeaning, intimidating, and hostile educational environment.

Students or a parent(s) or legal guardian(s) who believe his/her student has been subjected to disability harassment by another student, teacher, administrator or other school personnel should report the incident(s) immediately to a school administrator, teacher or a counselor. If the student or parent(s) or legal guardian(s) desires further assistance regarding the complaint, the Director of Special Programs may be contacted.

Bullying Prevention

The Windsor Central School District is committed to providing an educational and working environment that promotes respect, dignity and equality. The Board of Education recognizes harassment, hazing and bullying are detrimental to student learning and achievement. Such behaviors affect not only the students who are targeted, but also those individuals who participate and witness such acts. Therefore, all forms of harassment, discrimination, hazing and bullying are prohibited on school grounds, school busses and at all school-sponsored activities, programs and events including those that take place at alternate locations.

Definition of Bullying

“Bullying” is a form of harassment that consists of inappropriate and often persistent behavior including threats or intimidation of others, treating others cruelly, terrorizing, coercing, or habitual put-downs and or badgering of others. Bullying occurs when someone purposely says or does mean or hurtful things to another person who has a hard time defending oneself or is in an otherwise vulnerable position.

Windsor Central School District Bullying Prevention Student Rules:

Rule 1: We will not bully others.
Rule 2: We will try to help students who are bullied.
Rule 3: We will try to include students who are left out.
Rule 4: If we know somebody is being bullied, we will tell an adult at school and an adult at home.

— Olweus Bully Prevention Program


**Annual Parental Notification of Policies/Prior Written Consent “Opt Out” Provisions**

The School District shall provide fix reasonable notice of the adoption or continued use of any policy directly to parents/guardians and eligible students enrolled in the District. At a minimum, the District shall provide such notice at least annually, at the beginning of the school year, and within a reasonable period of time after any substantive change in this policy. Further, in the notification, the District shall offer an opportunity for parents/guardians to provide written consent or opt their child out of participation in the following activities in accordance with law and the surveys conducted:

A. The administration of any survey containing one or more of the eight protected areas.

1. U.S. Department of Education-Funded Surveys: Prior written consent from parents must be obtained before students are required to submit to the survey.

2. Surveys funded by sources other than U.S. Department of Education: Notification may indicate the specific or approximate dates during the school year when surveys will be administered and provide an opportunity for the parent to opt his/her child out of participating upon receipt of the notification.

B. Activities involving the collection, disclosure, or use of personal information collected from students for the purpose of marketing or for selling that information.

C. Any non-emergency, invasive physical examination or screening that is required as a condition of attendance, administered by the school and scheduled by the school in advance; and necessary to protect the immediate health and safety of the student, or of other students. The term “invasive physical examination” means any medical examination that involves the exposure of private body parts, or any act during such examination that includes incision, insertion, or injection into the body, but does not include a hearing, vision or scoliosis screening.

**Specific Notification**

In the event that the District does not identify the specific or approximate dates of the activities or surveys to be administered in the general annual notification, it shall “directly” notify, such as through U.S. Mail or email, the parents of students who are scheduled to participate in the specific activities or surveys prior to participation and provide an opportunity for the parent to provide written consent or opt his/her child out of participation in accordance with law and the survey conducted.

**U.S. Department of Education-Funded Surveys**

The District shall make instructional materials available for inspection by parents/guardians if those materials will be used in connection with a DOE-funded survey, analysis, or evaluation in which their children participate. In addition, the School District shall obtain prior written parental/guardian consent before minor students are required to participate in any DOE-funded survey, analysis, or evaluation that reveals information concerning any of the eight protected areas.

**Surveys Funded by Sources Other than U.S. Department of Education**

a) The School District has developed and adopted this Board policy, in consultation with parents/guardians, regarding the following:

b) The right of the parent/person in personal relation to inspect, upon request, a survey created by a third party (i.e., by a party other than the DOE) before the survey is administered or distributed by the school to a student.

c) Arrangements shall be provided by the District to protect student privacy in the event of the administration or distribution of a survey to a student containing one or more of the eight protected areas, including the right of the parent/guardian of the student to inspect, upon request, any survey containing one or more of the eight protected areas.

d) Parents/guardians shall be granted, upon request, reasonable access and the right to inspect instructional materials used as part of the educational curriculum for the student within a reasonable period of time (“defined by the School District, for the purposes of this policy, as thirty [30] days) after such request is received by the District. Requests shall be submitted by parents/guardians, in writing, to the Building Principal. The term “instructional material” means instructional content that is provided to a student, regardless of its format, including printed or representational materials, audiovisual materials, and materials in electronic or digital formats (such as materials accessible through the Internet). The term does not include academic tests or academic assessments.

e) The administration of physical examinations or screenings that the School District may administer to a student. Further, this law does not apply to any physical examination or screening that is permitted or required by State law, including physical examinations or screenings that are permitted without parental notification in the implementation of this provision regarding the administration of physical examinations or screenings that the school may administer to the student, the School District incorporates by reference Board policies that address student health services, as applicable, including but not limited to policies regarding the administration of medication, immunization of students, and student physicals.

f) Unless mandated/authorized in accordance with Federal or State law and/or regulation, it is policy of the Board of Education to not permit the collection, disclosure, or use of personal information collected from students for the purpose of marketing or for selling that information, unless otherwise exempted pursuant to law as noted below.

**Definitions**

- **PPRA**: Protecting Pupil Rights Amendment.
- **PPRA Policy**: School District’s policy that governs the rights of students to access and inspect their education records, and to challenge any information contained in those records.

See the full policy at www.windsor-csd.org for information requests, procedures by parent/guardian, and definitions contained within this policy.
Senior Citizen Tax Exemptions

Persons over the age of 65 are eligible for a partial tax exemption if they meet certain qualifications and complete the necessary exemption forms by March. Forms may be obtained from the Broome County Real Property Tax Office, Government Plaza, Binghamton, New York (607) 778-2124. If you are 65 years of age or over, and have your permanent residence in the school district, call the above number to check eligibility. If you are a surviving spouse 62 or over, you should call too.

The exemptions, as reviewed by the Board of Education in 2009, are:

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<th>Annual Income:</th>
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Voter Registration

Any person 18 years of age or over, who is a citizen of the United States and a resident of the School District for 30 days prior to the date of the vote, is entitled to register and vote. Residents who need to register may do so between the hours of 1:00 P.M. and 3:00 P.M. during regular days of business, at the office of the District Clerk, located in the Windsor High School, at least five (5) days prior to the vote. Residents are not permitted to vote if they register later than 5 days prior to the vote or at their polling site on the day of the vote.

Residents must vote in the Election District they reside in. Please visit our website or contact Amy Barton, District Clerk, to determine your election district.

The Budget Vote and Board of Education Election will be held on Tuesday, May 17, 2022.

Section 504 — Annual Notice

In accordance with the Rehabilitation Act of 1973, commonly known as Section 504, the School District hereby notifies disabled children and their parents of the School District’s duty under the Regulations to Section 504.

The School District shall provide a free appropriate public education to each qualified child who resides in the School District regardless of the nature or severity of the disability. The School District shall educate each qualified disabled child with children who are not disabled to the maximum extent appropriate to the needs of the disabled child, and shall also ensure that disabled children participate in non-disabled children in nonacademic and extra-curricular activities to the maximum extent appropriate. A disabled child shall be afforded equal opportunity for participation in such services and activities.

The School District shall provide disabled children an equal opportunity for participation in physical education courses, interscholastic, club or intramural athletics.

The School District shall conduct pre-placement evaluations, and shall establish standards and procedures consistent with Section 104.35 for the evaluation and placement of children who need or are believed to need special education or related services. Periodic reevaluation shall be conducted of children who have been provided special education or related services. Placement decisions shall draw upon information from a variety of sources and shall be made by a group of persons knowledgeable about the child, the meaning of the evaluation data, and the placement options. The School District shall establish and implement a system of procedural safeguards that includes notice, and opportunity for the parent to examine relevant records, an impartial hearing with the opportunity for participation by the parent and representation by counsel, and a review procedure.

Notification of Pesticide use

New York State Education Law Section 409-H and State Education Department Commissioner’s Regulation 155.24, effective July 1, 2001, requires all public and nonpublic elementary and secondary schools to provide written notification to all persons in parental relation, faculty, and staff regarding the potential use of pesticides periodically throughout the school year.

The Windsor Central School District is required to maintain a list of persons in parental relation, faculty, and staff who wish to receive 48-hour prior notification of certain pesticide applications.

If you would like to receive such notification or would like further information regarding this matter, please contact Mr. Chris Durdon, Director of Operations at (607) 655-8254.
SAT School Day Program

The SAT School Day Program by College Board provides students with the opportunity to take the SAT Suite of Assessments free of charge during their regular school day. In the Windsor Central School District, students are given the PSAT 8/9 during their eighth grade and freshman years, the PSAT 10 during their sophomore year and the PSAT/NMSQT during the fall of their junior year. The SAT is administered in the spring of the junior year.

PSAT 8/9

The PSAT 8/9 is an assessment given to eighth and ninth grade students that is closely aligned to the PSAT/NMSQT and PSAT 10. It consists of questions in Evidence-based Reading, Writing and Math.

PSAT 10

Students will take the PSAT 10 in the spring of their sophomore year. Students who take the PSAT 10 will receive both an online and paper test score report. They will receive an overall test score as well as individual section scores, cross-test scores and sub scores.

PSAT/NMSQT

The preliminary SAT/National Merit Scholarship Qualifying Test is an assessment administered to 11th grade students that helps prepare them for the redesigned SAT, college and career. Historically, students who take the PSAT/NMSQT score higher on the SAT, on average, than those who do not. The PSAT/NMSQT provides the opportunity for students to compete for recognition and scholarships through the National Merit Scholarship Program. This program recognizes and honors academically talented students throughout the United States.

SAT

The SAT School Day Program provides students the opportunity to take the SAT, an assessment widely regarded to measure student academic success and college readiness, during the school day in their own school building. This in-house testing eliminates limitations of cost and transportation for students.
Attendance Policy

The Windsor Central School District Board of Education adopts the following information forth. It is inclusive of the Board of Education policies #7200 - #7270.

The objectives of a comprehensive attendance policy are: to accurately track the attendance, absence, tardiness and early departure of students to and from the school; to ensure sufficient pupil attendance of classes so that pupils may achieve State mandated educations standards; to track student location for safety reasons, and to account to parents regarding the location of children during school hours.

Pupils who are legal residents of the School District and who have reached their fifth birthday on or before December first shall be permitted to register for kindergarten. Admission of children to other grades shall involve a consideration of both chronological age and the readiness of the children to do the work of those grades. Pupils are required to be in attendance, and are considered to be compulsory age, through the school year in which they turn sixteen.

Registration of elementary students occurs through the main offices of each elementary school. Middle and High School students are registered at the specific school through the guidance offices. The registration process includes the completion of the registration questionnaire, proof of age with birth certificate, and proof of district residency. The Superintendent, with the assistance of the Board of Education's counsel, shall apply the various legal standard regarding residency in relation to any application. A school officer and principal will review all registration applications.

At the secondary level, a student must be in attendance at least 85% of the time, that means no more than twenty-eight (28) absences for a full - year course and fourteen (14) absences for a half - year course. The teacher’s grade book is the official record. When a student exceeds the limit on absences, he/she will receive an incomplete/denial of credit and will not be allowed to take the final examination. Students who lose course credit for lack of attendance may not attend summer school.

Parental/Guardian Notice Concerning Publication of Photos & Videos

Throughout your child’s academic career, he or she will participate in a variety of school events, performances or activities. Your child may be photographed, videoed, or audio recorded electronically or otherwise by school personnel, local news media, or others. Your child could appear, be identified, and recognized in newspaper articles, on television, in radio broadcasts, on displays, on the Internet/Web sites, or in district or school publications, productions (school calendars, brochures, flyers, newsletters, programs for sports or cultural events, television, videos, etc.) for their participation and activities.

This is not intended to apply to any recordings made by security/surveillance cameras, which are covered by the Board of Education Video Surveillance Policy available on the district website.

Most families appreciate the recognition of their children in such publications. Unless you notify the school district in writing that you do not want publication of such photographs, video, or audio recordings to be published, it will be presumed that you have no objection to such publication and that you consent to it. You further understand that you and your child will receive no compensation for this.

Notification of your written objection to such publication should be directed to the building principal.

Vocational Education

The students of Windsor Central Schools will have vocational education opportunities without regard to sex, race, color, national origin, or handicap. If any student believes that the school district, or any of the district’s staff, has inadequately applied the principles or regulations of (1) Title VI of the Civil Rights Act of 1964, (2) Title IX of the Education Amendment Act of 1972, or (3) Section 504 of the Rehabilitation Act of 1973, that person may bring forward a complaint to:

Dr. Jason Hans
Director of Special Programs, 504 & Title IX Compliance Officer
Windsor Central School District
1191 NY Route 79
Windsor, New York 13865
(607) 655-8220

Staff Qualifications (Highly Qualified)

Dear Parent:

This letter is to inform you of your right to request information regarding the professional qualifications of your child’s teacher(s) and any paraprofessional who works with your child.

Specifically, federal legislation entitled the No Child Left Behind Act gives you the right to ask the following questions:

• whether the teacher has met State qualification and licensing criteria for the grade levels and subject areas in which the teacher provides instruction;
• whether the teacher is teaching under emergency or other provisional status through which State qualification or licensing criteria have been waived;
• whether the teacher is teaching under emergency or other provisional status through which State qualification or licensing criteria have been waived;
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If you would like this information, please contact your child’s Principal and he/she will provide it to you.
Black Knight Fitness Center

Memberships
Pool memberships and daily pool sign-ups will be done in the Fitness Center only. No sign-ups will be done in the Pool area. Members should note that the Pool and Fitness Center requires only one fee which covers both facilities. Fitness Center members will be given a membership card, a workout card, and they will be taught how to use cardiovascular machines, selectorize machines, and power equipment by the supervisor. Memberships are available from the Fitness Center supervisors during public hours. Students 7th Grade and above are permitted in the fitness center. Students Grades 6th and below must be accompanied by a parent in the pool.

Everyone must sign and return a Waiver and Release of Liability Form to use the Fitness Center and/or Pool.

Public Hours
Fitness Center
MWF 6-7:45 AM
Mon-Thu 6-8 PM
Sat 7-10 AM
Sun Closed

Pool
MWF 6-7:45 AM
Tue & Thu 6-8 PM
Sat 7-9 AM
Sun Closed

More information can be found at www.windsor-csd.org/AthleticDepartment.aspx

Athletics
The Windsor Black Knights are members of the Southern Tier Athletic Conference (STAC). Students may choose to join a variety of teams.

High School Boys’ Athletic Teams
- Football
- Baseball
- Bowling
- Indoor Winter Track
- Soccer
- Basketball
- Tennis
- Golf
- Swimming
- Lacrosse
- ESports

High School Girls’ Athletic Teams
- Field Hockey
- Volleyball
- Bowling
- Fall & Winter Cheerleading
- Swimming
- Indoor Winter Track
- Soccer
- Swimming
- Track
- Tennis
- Basketball
- Lacrosse
- ESports

Modified Boys’ Athletic Teams
- Football
- Soccer
- Basketball
- Swimming
- Tennis
- Wrestling

Modified Girls’ Athletic Teams
- Field Hockey
- Soccer
- Volleyball
- Cross-Country
- Tennis
- Basketball

Dances
Dances are held at every school several times throughout the year.

WCHS Clubs and Organizations
- Art Club
- Broadcast Club
- Chess Club
- Drama Club
- Family & Computer Sciences
- FFA
- French Club
- Future Business Leaders of America
- GSA
- Health and Fitness Club
- Jazz Band
- Key Club
- Knights of the Rock Table
- LOTE
- Mock Trial
- Odyssey of the Mind
- Poetry Club
- SADD
- Spanish Club
- Student Council
- Technology Club
- Year Book
- Physics Club
- Envirothon
- SIPP
- YES! Leads
- A Capella
- Knight Pack
- Iron Knights
- Dungeons & Dragons

Calendar dates may change, please refer to the District website calendar for the most up-to-date event information.
Notice to Parents — Rights Under the Family Educational Rights and Privacy Act

The Family Educational Rights and Privacy Act (FERPA), a Federal Law, requires that Windsor Central School District, with certain exceptions, obtain your written consent prior to the disclosure of personally identifiable information from your child’s education records. However, Windsor Central School District may disclose appropriately designated “directory information” without written consent, unless you have advised the District to the contrary in accordance with District procedures. The primary purpose of directory information is to allow the Windsor Central School District to include this type of information from your child’s education records in certain school publications. Examples include:
  • a playbook showing your student’s role in a drama production;
  • the annual yearbook;
  • Honor Roll and other recognition lists;
  • graduation programs; and
  • sports activity sheets showing weight and height of team members.
  Directory Information, which is information that is generally not considered harmful or an invasion of privacy if released, can also be disclosed to outside organizations without a parent’s prior written consent. Outside organizations include, but are not limited to, companies that manufacture class rings or publish yearbooks. In addition, the New York State Education Law § 2-1 and two federal laws require school Districts receiving assistance under the Elementary and Secondary Education Act of 1965 (ESEA) to provide military recruiters, upon request, with student names, addresses and telephone listings — unless parents have advised the school District that they do not want their student’s information disclosed without their prior written consent.

If you do not want Windsor Central School District to disclose some or all directory information from your child’s education records without your prior written consent, you must notify the District in writing within 30 days after the publication of this notice. Windsor Central School District has designated the following information as directory information:

1. Student’s name
2. Address
3. Telephone listing
4. Electronic mail address
5. Student’s image
6. Date and place of birth
7. Major field of study
8. Dates of attendance
9. Grade level
10. Participation in officially recognized activities and sports
11. Weight and height of members of athletic teams
12. Degrees, honors, and awards received
13. The most recent educational agency or institution attended

FERPA Contact: Windsor Central School District
1191 NY Route 79, Windsor, New York 13865
Contact: Scott M. Beattie, Assistant Superintendent

Windsor Central School District - We aspire to be a world-class community school that is the district of choice.

Parent’s Bill of Rights for Data Privacy and Security

The Windsor Central School District, in recognition of the risk of identity theft & unwarranted invasion of privacy, affirms its commitment to safeguarding student personally identifiable information (PII) in educational records from unauthorized access or disclosure in accordance with State & Federal law. The Windsor Central School District establishes the following parental bill of rights (also accessible on the district’s website www.windsor-csd.org):

- Student PII will be collected and disclosed only as necessary to achieve educational purposes in accordance with State and Federal Law.
- A student’s personally identifiable information cannot be sold or released for any marketing or commercial purposes by the district or any third party contractor. The district will not sell student personally identifiable information and will not release it for marketing or commercial purposes, other than directory information released by the district in accordance with district policy;
- Parents have the right to inspect and review the complete contents of their child’s education record (for more information about how to exercise this right, see 5500-R);
- State and federal laws, such as NY’s Education Law §2-d and the Family Educational Rights and Privacy Act, protect the confidentiality of students’ personally identifiable information. Safeguards associated with industry standards and best practices, including but not limited to, encryption, firewalls, and password protection, must be in place when data is stored or transferred;
- A complete list of all student data elements collected by the State Education Department is available for public review at http://nysed.gov-data-privacy-security or by writing to: Chief Privacy Officer, New York State Education Department, 89 Washington Avenue, Albany, NY 12234
- Parents have the right to have complaints about possible breaches and unauthorized disclosures of student data addressed. Complaints should be directed to (insert district contact information including title, phone number, email and mailing address here). Complaints can also be directed to the New York State Education Department online at http://nysed.gov-data-privacy-security, by mail to the Chief Privacy Officer, New York State Education Department, 89 Washington Avenue, Albany, NY 12234 or by email to privacy@mail.nysed.gov or by telephone at 518-474-0937.
- Parents have the right to be notified in accordance with applicable laws and regulations if a breach or unauthorized release of their student’s PII occurs.
- Parents can expect that educational agency workers who handle PII will receive annual training on applicable federal and state laws, regulations, educational agency’s policies & safeguards which will be in alignment with industry standards & best practices to protect PII.
- In the event that the District engages a third party provider to deliver student educational services, the contractor or subcontractors will be obligated to adhere to State and Federal Laws to safeguard student PII. Parents can request information about third party contractors by contacting:
  Scott Beattie, Assistant Superintendent of Instruction
  1191 NY Route 79, Windsor, New York 13865
  (607) 665-8215

Calendar dates may change, please refer to the District website calendar or the most up-to-date event information.
### School Health Care

**Medical Examinations**

Medical examinations are required by New York State law of each student who is a new entrant, regardless of grade level, and of all students when they reach grades Pre-K or K, 2, 4, 7, and 10. A medical form, to be completed by the parent and physician, should be returned to school by October 1. An examination done any time after June 1 is acceptable for the following school year. Camp and working paper examinations are acceptable. If your child is not seen by your physician, he or she will receive a school medical appraisal by the school physician.

An annual medical examination is also required of secondary school students prior to participation in interscholastic sports and cheerleading.

**Medication**

If it is necessary for your child to receive medication during school hours, the following process must be followed:

1. A written request from a physician, directing that medication should be administered, must be submitted in the following format:
   - a. name of medication,
   - b. dosage and frequency, and
   - c. adverse or suspected reactions.
2. A written request must be submitted from the parent stating that medication should be administered to their child as requested by their physician.
3. Any medication to be administered by the school nurse must be delivered to the Health Office (in its original bottle) by the parent. This includes over-the-counter medications such as Tylenol®, Advil®, cough syrups, decongestants, etc. Forms are available from your school nurse.

**Head Lice**

Head lice are tiny (2 to 3 mm. long) insect parasites that are confined almost exclusively to the head region. Their body color is grayish except after feeding, when it acquires a reddish hue. Its favorite hiding place are those areas behind the ears and on the back of the neck, although lice can be almost anywhere on the hair or hairy surface of the scalp.

Direct inspection of the hair and scalp is the best way to detect the actual presence of crawling forms of head lice and eggs (nits). Both are most commonly found at the nape of the neck and behind the ears.

Consult the Centers for Disease Control and Prevention at http://www.cdc.gov for treatment information. Type in the words “head lice.”

**Scoliosis Screening**

Mandatory screening for scoliosis is the law of New York State. School nurses will annually screen each student in grades 5-9. In the event possible scoliosis is detected, parents will be notified and a recommendation for referral to the family physician will be made.

**Disease Control**

In order to prevent the spread of disease and to ensure rapid recovery with a minimum of after affects, children should be kept out of school when they have the following symptoms, and until they are “symptom free” for 24 hours:
- Nasal discharge, fever or chills, sore throat, vomiting, upset stomach, severe headaches, skin disease, ear ache, red discharging eyes, diarrhea. If these symptoms develop into a communicable disease, other than the common cold, parents are asked to notify the school immediately.

### BMI

New York State Education Law requires that BMI (body mass index) and weight status group be included as part of the student’s school health information. Each year sample school districts will be selected to take part in a survey by the New York State Department of Health. If our school is selected to be part of the survey, we will be reporting to New York State Department of Health information about our students’ weight status groups. Only summary information is sent. No names and no information about individual students are sent. However, you may choose to have your child’s information excluded from this survey report.

If you do not wish to have your child’s weight status group information included as part of the Health Department’s survey, please notify your child’s school nurse in writing by October 1st.

If you have questions, please contact your school’s health office.

| Bell Elementary |……………………………………………………………………………………………………………………………………………………………………………………………| 775-1778 |
| Weeks Elementary |……………………………………………………………………………………………………………………………………………………………………………………………| 775-4833 |
| Palmer Elementary and Middle School |…………………………………………………………………………………………………………………………………………………………………………………………….| 655-8244 |
| High School |……………………………………………………………………………………………………………………………………………………………………………………………………….| 655-8249 |

**School District Physician**

Lourdes Occupational Health Services
3101 Shippers Road, Suite 101
Vestal, NY 13850
251-2170

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### At a Glance:

- Palmer Spring Fling Dance - 4/29
- Spring Recess - No School - 4/11 - 4/15
- April Fools Day - March 32nd
- Elementary 3rd Qtr student recognition - 4/22

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### April 2022

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<tr>
<td>Post-Prom Flower Sale ends</td>
<td>Board of Education Meeting, Palmer, 6pm</td>
<td>TPC Meeting, Weeks, 6:30pm</td>
<td>Board Here for You Parenting Session, 6:30pm</td>
<td>Weeks TPC Krispy Kreme Fundraiser Begins - Pick-up May 5th</td>
<td>PARP closing, Palmer</td>
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<td>Spring Recess - No School</td>
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<td>Student Recognition, Palmer, 8:10am</td>
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<td>Student Recognition, Weeks</td>
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<td>Student Recognition, Bell, 10am &amp; 2pm</td>
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<td>National Honor Society Induction, HS, 7pm</td>
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<td></td>
<td>Spring Fling Dance, Palmer, 6pm</td>
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</table>

Calendar dates may change, please refer to the District website calendar for the most up-to-date event information.
### Transportation

Rules for Student Conduct on Buses and at Bus Stops
1. Be orderly, quiet; considerate of people and property at bus stops.
2. Students should be at bus stops five minutes before arrival time.
3. Bus drivers have the authority to assign seats, give directions, and implement rules for the safe and orderly conduct of students.
4. Acceptable public behavior will be expected of all bus riders.
5. When crossing the street or road to or from the bus, cross at least 15 feet in front of the stopped school bus. Make eye contact with the bus driver and wait for the signal to cross.
6. Bus passengers should not be in front of the white line while the bus is in motion.
7. Head or arms must not be extended from bus windows.
8. No drinking or eating is allowed on the bus.
9. Shouting, fighting, offensive language and smoking are not acceptable.
10. Remain seated until the bus stops at your destination.
11. Bus drivers will report violations of the above. Students who violate the regulations can have their bus riding privileges revoked.
12. No Middle School students are allowed off the bus at the High School unless they are attending after school functions.

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### Emergency Closings

When it is necessary to close the district schools because of an emergency, announcements will be made on the school website (www.windsor-csd.org) and various media and social media networks. When it becomes necessary to close school during regular school hours, announcements will be made approximately one hour in advance. When schools are closed for an emergency, they will also be closed for any other use planned for that day.

This District utilizes School Messenger—a voice messaging system that allows the District to contact parents and homes with a personalized message within minutes. Please contact your child’s principal if you would like additional information about this service.

### Private and Parochial School Transportation

All requests for transportation to private and parochial schools must be made in writing prior to April 1 of the previous year. Requests should be submitted to:

Mr. Christopher Durdon  
Windsor Central School District  
206 Main Street  
Windsor, New York 13865

Required information includes the student’s name, grade, address, telephone number, date of birth, and name and address of the school which transportation is required.

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### May 2022

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<tr>
<td>Post-Prom Golf Tournament, Links at Hiawatha, 1pm</td>
<td>Pennies for Patients begins, Bell</td>
<td>Post-prom flower sale pick-up, HS, 12p-4p</td>
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<td>My Favorite Royal Event, Bell/Weeks, 8am</td>
<td>Memorial Day - No School, 5/27-5/30</td>
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<tr>
<td>Mother’s Day</td>
<td>Board of Education Meeting, HS, 6pm</td>
<td>TPC Meeting, Weeks, 6:30pm</td>
<td>Bell Here for You Parenting Session, 6:30pm</td>
<td>7th &amp; 8th MS Concert, 7 PM</td>
<td>Prom, 7:30pm (Post Prom Party, HS, following Prom)</td>
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<tr>
<td>Scholastic Awards, HS, 7pm</td>
<td>School Budget Vote, 10am-6pm</td>
<td>HS Concert, 7pm</td>
<td>6th MS Concert, 7pm</td>
<td>Pennies for Patients ends, Bell</td>
<td>Bell Family Hoe Down, Bell, 6pm</td>
<td>Memorial Day - No School</td>
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<tr>
<td>Board of Education Meeting, High School, 6pm</td>
<td>Weeks Music Concert, 6:30pm</td>
<td>MS Up with Life Day</td>
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<td>No School</td>
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<tr>
<td>Memorial Day - No School</td>
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Calendar dates may change, please refer to the District website calendar for the most up-to-date event information.
Residents over the age of five years and under twenty-one years are entitled to attend Windsor Central Public Schools.

Children seeking admission to Kindergarten must reach age five on or before December 1 in order to be admitted to school the previous September.

Children seeking admission to the first grade should have successfully completed a full year of Kindergarten and must have reached age 6 on or before December 1 of that school year, with the following exceptions:

- A minor shall be required to attend school from the first day that the appropriate public schools are in session in September of the school year in which the minor becomes six years old and shall be required to remain in attendance until the last day of session in the school year in which the minor becomes 16 years old.
- A child who does not qualify on the basis of chronological age, but who has successfully completed a full year of Kindergarten, may be admitted to first grade if, on the basis of the results of a comprehensive evaluation administered by district personnel, the child is found to possess the readiness skills prerequisite for entrance into first grade.

Asbestos Notice

AHERA

The Windsor Central School District has completed the inspection of all schools and buildings to determine the condition of asbestos that is present, and whether any action is required to avoid potential health hazards for students, employees and visitors. A management plan has been developed in accordance with the Asbestos Hazard Emergency Response Act (AHERA), to ensure the continued provision and maintenance of a safe environment for students, employees and visitors. The management plan includes training of maintenance staff to prevent disturbance of asbestos, periodic re-inspection, surveillance and limited abatement by trained personnel. A copy of the management plan is available at the District Office. If you would like further information regarding this matter, please contact Mr. Christopher Durdon, Director of Operations at 607-655-6240.

Entrance Procedure

- During the spring of each year, a Kindergarten registration is conducted. Parents of Pre-Kindergarten children are requested to register their youngsters at that time. An orientation program for all Kindergarten parents is held at the same time.
- All children must be immunized against diphtheria, measles, German measles (rubella), poliomyelitis, mumps, and Hepatitis B. Proof of inoculations must be furnished. (The only exceptions, according to law are: written religious exemption and, in the case of measles and mumps, a medically documented history of the disease.)

Working Papers

Working papers are required for everyone under 18 years of age for all types of employment, including newspaper carriers. Forms must be signed by a parent/guardian, and a birth certificate, driver’s license/permit, baptismal record, or passport must be presented as proof of age. The student must have a physical examination by the school physician or family physician. (Examinations by a school physician will be available during the academic year but not during the months of July and August.) If the medical examination is satisfactory, the school will issue the employment certificate of permit. Working papers may be secured from the Guidance Office at the High School, from 8:00 a.m. to 3:30 p.m., during the academic year. This applies to all students whether they attend public, private, or parochial school.

- Ages 11-12
  - Newspaper Carrier only (students need application from school and birth certificate).
- Ages 14-15
  - Farm work and odd jobs, non-factory. Three hours maximum on school days, 8 hours maximum on non school days, 18 hours total per week. May not work after 7:00 p.m. or before 7:00 a.m.
- Ages 16-17
  - Various jobs with the exception of working with power-driven machinery. Four hours maximum on school days, a total of 28 maximum per week. May not work from 10:00 p.m. to midnight without consent. (For ages 14-17, students need an application from school, birth certificate and proof of physical within the past 12 months.)

At a Glance:

- Varsity Awards Night, 6/9
- 8th Grade Moving Up, 6/10
- Graduation Rehearsal, 6/23
- Graduation, 6/24
- June 2022

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<td>Weeks Concert 6:30 PM</td>
<td>NJHS Inductions, MS, 7pm</td>
<td>My Favorite Royal Event, Bell/Weeks, 8am</td>
<td>Senior Parade</td>
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<td>Palmer Concert 6:30 PM</td>
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<td>King for a Day Event, Palmer, 8am</td>
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<td>Bell Spring Chorus &amp; Band Concerts, Bell, 6:30pm</td>
<td>Varsity Awards Night HS, 6pm</td>
<td>Buddy Field Day, Weeks 8 Grade Moving Up, MS, 6pm</td>
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<tr>
<td>Flag Day/Field Day, Palmer</td>
<td>4th Q Recognition, Soil, Weeks</td>
<td>First to Say Thank You Ceremony, HS, 7pm (tentative date)</td>
<td>Regents Exams, HS</td>
<td>Buddy Field Day, Bell Donuts with my Dude, Weeks, 8am</td>
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<td>Bell Here for You Parenting Session, 6:30pm</td>
<td>Palmer UPK-2 Award Ceremony, 9am</td>
<td>Palmer 3-4 Award Ceremony, 9am</td>
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<td>Palmer 5th Grade Moving Up, 10am</td>
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<tr>
<td>Father’s Day (observed)</td>
<td>No School</td>
<td>Board of Education Meeting, High School, 6pm</td>
<td>Graduation Rehearsal, HS</td>
<td>High School Graduation, HS, 6:30pm</td>
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Calendar dates may change, please refer to the District website calendar for the most up-to-date event information.
# Board of Education

**PRESIDENT**  
Peter Nowacki  
205A Garrett Road, Windsor 13865  
655-3130  
Term Expires 2022

**VICE PRESIDENT**  
Margo Kibbler  
34 Quilty Hill Rd., Kirkwood 13795  
775-2218  
Term Expires 2024

Alan Colosi  
189 Honey Hollow Road  
Windsor, NY 13865  
765-3468  
Term Expires 2022

Rhea Deyo  
232 Treadwell Rd., Windsor 13865  
775-0919  
Term Expires 2023

Carin Shaffer  
140 Docttle Road, Harpursville 13787  
655-2901  
Term Expires 2022

Kathy Swezey  
32 Trim Street, Kirkwood 13795  
775-0940  
Term Expires 2023

Kevin Truman  
50 Terrace Dr., Windsor 13865  
655-3474  
Term Expires 2024

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# District Leadership Administration

**District Office**  
1191 NY Route 79  
Windsor, New York 13865  
Fax: (607) 655-3553

Jason A. Andrews, Ed.D.  
Superintendent of Schools..........................655-8216

Scott M. Beattie,  
Asst. Superintendent for Instruction..............655-8215

Andrew A. Fiorentino,  
Asst. Superintendent for Business & Admin. Services..........................655-8216

Barbara Phillips,  
Director of Learning & Continuous Improvement..........................655-8213

Dr. Jason Hans,  
Director of Student Support & Family Services.....655-8220

---

# School District Clerk

Amy Barton  
District Office  
1191 NY Route 79  
Windsor, NY 13865  
655-8216

---

# Health Insurance/Tax Collector

Lillian Dibble  
District Office  
1191 NY Route 79  
Windsor, NY 13865  
655-8218

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# Board of Education Meeting Schedule

Dates and location are subject to change

**July 6 (5:30pm)**  
Independence Day

**August 30 (8am)**  
March 8** & 22**

**September 14**  
April 5** & 19**

**October 19**  
January 11

**November 16**

**December 14**

**January 11**  
May 10 & 24**

**February 8 & 22**  
June 21

Meetings begin at 6:00 p.m. (unless otherwise noted)

**Building inspections-5:00 p.m.**

**Community Recognition Ceremony-6:00 p.m.**
District Goals

1. Achieve 4-year graduation rate of > 92%, 5-year graduation rate of > 95%, and drop-out rate of <4%.
2. Achieve Student Performance on State Assessments to Rank in Top 2 Districts in B-T BOCES on Average for Proficiency and Top 3 Districts in B-T BOCES for Mastery on Average
3. Achieve a rate of at least 80% of students meeting or exceeding nationally normed end-of-year literacy benchmark expectations.
4. Attain 95% participation in school/community programs among students in grades PK-12.

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Do you receive the E-News from Windsor CSD? Special events and important updates are sent out monthly from the Windsor Central School District via email. Are you receiving this vital information? If not, we strongly encourage you to sign up for the E-News by going on our website: www.windsor-csd.org