

Subject: Minimum Credit Policy - Grades 9-12
All full-time students in grades 9-12 will be scheduled for 6-1/2 credits each year.
Students may meet with their school counselor to add or drop courses during the add/drop period which occurs during the first week of each semester. If it becomes necessary to drop a course or courses, students will be required to add a course or courses to maintain a minimum of 5-1/2 credits of academic coursework.

Exceptions to the minimum credit policy are limited to the following:

- Special Education per the student's IEP
- Principal approved work release
- AIS (multiple AIS if it conflicts with the scheduling of other courses)

If an exception is to be considered to the above policy during or after the close of the add/drop, the following will occur:

- A meeting will be scheduled with the student, parent, teacher, principal and counselor. At this meeting every effort will be made to keep the student enrolled in the course(s), if appropriate. If the decision is made by the principal to drop the course(s) the student will be required to add a new course or courses for the second semester to maintain a minimum of 5-1/2 credits.
- At no time is a student to be enrolled for less than 5-1/2 credits unless the principal of the high school approves an exception to this policy based upon very extenuating circumstances. Any request for an exception must be reviewed on an individual basis by the principal and will not set a precedent.

BOE: $\quad 6 / 1 / 87$
Amended: 3/25/97
Amended: 4/22/02
Revised: 10/28/08
Amended: 7/2/12
Reviewed: 2/6/18

