

# BROOME COUNTY GOVERNMENT EMPLOYEES

# Application

Broome County Department of Personnel  
P.O. Box 1766  
Binghamton, NY 13902  
[www.gobroomecounty.com](http://www.gobroomecounty.com)

*for employment*

Action Taken \_\_\_\_\_  
Referred to \_\_\_\_\_  
Date \_\_\_\_\_

\_\_\_\_\_ Full - Time      Part - Time Temporary      Summer  
**Title of Position Applying For**

No persons shall be denied equal protection of the laws of this County, State, Nation or any subdivision thereof. No person shall, because of race, color, creed, religion, age, sex, national origin or sponsor, be subjected to any discrimination in his civil rights by any person, department or any institutional, agency or subdivision of Broome County. The NYS Human Rights Law prohibits discrimination because of age. Broome County Government does not discriminate on the basis of physical or mental disability and will make reasonable accommodations for individuals with disabilities during application, examination, interviewing and employment.

**BROOME COUNTY IS AN EQUAL OPPORTUNITY EMPLOYER**

A clear understanding of your background and work history will aid us in placing you in a position that best meets your qualifications.

**DIRECTIONS:** Please print using black ink or type. Answer all questions, write "No" or "None" where applicable.

**NAME** \_\_\_\_\_ **SOC. SEC. NUMBER** \_\_\_\_\_  
Last First Middle

**LEGAL ADDRESS** \_\_\_\_\_  
Street County  
City State Zip

**MAILING ADDRESS** \_\_\_\_\_  
(If Different From Above) Street City State/Zip

**PHONE NO.:** HOME (\_\_\_\_\_) \_\_\_\_\_ WORK (\_\_\_\_\_) \_\_\_\_\_

(Please notify immediately of any changes.)

**EDUCATION:** Select last grade completed - 6 7 8 9 10 11 12 13 14 15 16 17 18

	Name and School Location	Graduated? Yes or No	Type of Degrees	No. of credits completed
High School last attended				
Colleges or Universities				
Other				

**EMPLOYMENT EXPERIENCE**

List all permanent employment since High School. List any summer, part-time, temporary employment which includes experience that tends to qualify you for the position sought. If additional space is required, use supplemental sheets. Start with your most recent or current position.

1.  
Company Name \_\_\_\_\_  
Type of Business \_\_\_\_\_  
Address \_\_\_\_\_  
Your Position Title \_\_\_\_\_  
Supervisor's Name \_\_\_\_\_  
and Title \_\_\_\_\_  
Employed From (date) \_\_\_\_\_ To (date) \_\_\_\_\_  
Salary - Starting \_\_\_\_\_ Final \_\_\_\_\_ Hours/Week \_\_\_\_\_  
Describe your duties and responsibilities in detail \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
Reason for leaving (Please explain fully.) \_\_\_\_\_  
\_\_\_\_\_

2.  
Company Name \_\_\_\_\_  
Type of Business \_\_\_\_\_  
Address \_\_\_\_\_  
Your Position Title \_\_\_\_\_  
Supervisor's Name \_\_\_\_\_  
and Title \_\_\_\_\_  
Employed From (date) \_\_\_\_\_ To (date) \_\_\_\_\_  
Salary - Starting \_\_\_\_\_ Final \_\_\_\_\_ Hours/Week \_\_\_\_\_  
Describe your duties and responsibilities in detail \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
Reason for leaving (Please explain fully.) \_\_\_\_\_  
\_\_\_\_\_

3.

Company Name \_\_\_\_\_

Type of Business \_\_\_\_\_

Address \_\_\_\_\_

Your Position Title \_\_\_\_\_

Supervisor's Name \_\_\_\_\_

and Title \_\_\_\_\_

Employed From (date) \_\_\_\_\_ To (date) \_\_\_\_\_

Salary - Starting \_\_\_\_\_ Final \_\_\_\_\_ Hours/Week \_\_\_\_\_

Describe your duties and responsibilities in detail \_\_\_\_\_

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Reason for leaving (Please explain fully.) \_\_\_\_\_

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4.

Company Name \_\_\_\_\_

Type of Business \_\_\_\_\_

Address \_\_\_\_\_

Your Position Title \_\_\_\_\_

Supervisor's Name \_\_\_\_\_

and Title \_\_\_\_\_

Employed From (date) \_\_\_\_\_ To (date) \_\_\_\_\_

Salary - Starting \_\_\_\_\_ Final \_\_\_\_\_ Hours/Week \_\_\_\_\_

Describe your duties and responsibilities in detail \_\_\_\_\_

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Reason for leaving (Please explain fully.) \_\_\_\_\_

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