

**WINDSOR CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION MEETING
TUESDAY, NOVEMBER 13, 2007**

DATE: November 13, 2007
TIME: 6:00 p.m.
PLACE: C. R. Weeks Elementary School
KIND OF MEETING: Regular

MEMBERS PRESENT: Barbara Blincoe, Stephen Feehan, Gary Hmurcik, Gina Kress,
Barbara Mirch, Peter Nowacki, and Jeffrey Renner

MEMBERS ABSENT: None

I. CALL TO ORDER

CALL TO ORDER

President Nowacki called the meeting to order at 6:04 pm.

II. EXECUTIVE SESSION

EXECUTIVE SESSION

- A. Motion to Enter Executive Session to Discuss Personnel,
Litigation, and Special Education Reports

Motion by Barbara Blincoe, seconded by Gina Kress,
for the Board to enter Executive Session to discuss
Personnel, Litigation, and Special Education Reports
and invite Jason Andrews and Bradley Bruce

Yes	7
No	0
Abstentions	0
Motion Carried	7-0-0

- B. Motion to Leave Executive Session and Return to Regular
Session

Motion by Barbara Blincoe, second by Gary Hmurcik, to return
to Open Session.

Yes	7
No	0
Abstentions	0
Motion Carried	7-0-0

The Board returned to Open Session at 7:17 p.m.

III. SALUTE TO FLAG

SALUTE TO FLAG

IV. PUBLIC COMMENTS

PUBLIC COMMENTS

Public wishing to speak to the Board of Education will be allowed this period of time to do so under the following guidelines; (a) Speakers will be limited to a maximum of three (3) minutes, and the entire public comments to a maximum of thirty (30) minutes (which may be waived by a majority vote of the Board); (b) Speakers are requested to stand, state their name, address and topic of discussion; © Speakers will not be allowed to personally attack any person or persons, nor comment on executive session subjects.

- Alexis Dugan, Parent, 2005 NY Rte 79, Windsor, NY
Addressed the Board regarding alleged use of drugs by students.
- Mr. Andrews responded that allegations made by Mrs. Dugan were not true.

V. REPORTS

REPORT

- A. Internal Claims Audit Function – Diane Valky
B. NYSSBA Convention Report – Peter Nowacki

VI. “GOOD NEWS” – Superintendent

GOOD NEWS

- A. Palmer 4th Grade Students Present Character Production
at Bell & Weeks Schools
- Play is entitled, “Go Fish!” and is based on Character Education.

- B. Weeks Students Receive Media Coverage Cheering on Col. Douglas Wheelock and 4th & 5th Grade Chorus Perform “The Astronaut Song” at the Mall
 - Music and accompaniment for “The Astronaut Song” were completed by Ruth Ellen Pearsall, Music Teacher at Weeks.
- C. Bell School Holds Veterans Day Morning Program
 - This program was completed with the help of the local Boy Scout Troop.
- D. \$500 Grant Received from ExxonMobil Educational Alliance
- E. 2008 Series Scholarship for Academic Excellence
 - 5 students received a scholarship for any SUNY college.
- F. Cross Country Boys – Class B Section IV Team Champions/Team Qualified for States
- G. Cross Country Girls – Kaitlyn Edwards – Stae Qualifier
- H. Football – Tip Martino and Joe Hoover Selected for Ernie Davis Classic and Senior Game
- I. Volleyball – STAC East Champions and Section IV Class B Runnerup
- J. Golf – Chris Sticek and Steve O’Neill – STAC East Division All-Stars

VII. CONSENT AGENDA

CONSENT AGENDA

- A. Approval of Minutes – October 23, 2007 – Regular Meeting
- B. Approval of Minutes – October 23, 2007 – Executive Session #1
- C. Request to Declare School Property Worthless

Motion by Barbara Blincoe, seconded by Gary Hmurcik that the following resolution be approved:

BE IT RESOLVED, upon the recommendation of the Superintendent of Schools, that the Consent Agenda be approved.

Yes	7
No	0
Abstentions	0
Motion Carried	7-0-0

VIII. SUPERINTENDENT’S REPORT

SUPERINTENDENT’S REPORT

- A. Technology Upgrade Update
 - An update of the timeline and specific purchases were given.
- B. MRSA Update
 - Letters were sent to parents, athletic department distributed pamphlets at the parent meetings for winter sports and signs have been posted throughout buildings to wash hands.
 - Lora Dewey, our Health and Safety Consultant, met with administrators, head custodians and nurses regarding cleaning, etc. She feels we are in very good shape.
- C. Wheelock Space Mission Update
 - Col. Wheelock is planning on visiting all our schools in March.
- D. Co-Curricular Academic Performance Update

IX. NEW BUSINESS

NEW BUSINESS

- A. Personnel Actions

Personnel Actions

- (1) Request for Unpaid Leave of Absence – Jean Larson

Request for Unpaid Leave of Absence – Jean Larson

Motion by Barbara Blincoe, seconded by Gary Hmurcik, that the following resolution be approved:

BE IT RESOLVED, upon the recommendation of the Superintendent of Schools, that Jean Larson be granted an unpaid leave of absence following her period of disability and use of sick leave. This parental leave will commence approximately January 7, 2008 through March 5, 2008.

Yes 7
No 0
Abstentions 0
Motion Carried 7-0-0

- (2) Resignation of Barbara Surek as Library Clerk

**Resignation of Barbara
Surek as Library Clerk**

Motion by Barbara Blincoe, seconded by Gary Hmurcik,
that the following resolution be approved:

BE IT RESOLVED, upon the recommendation of the
Superintendent of Schools, that Barbara Surek's
resignation as a Library Clerk be accepted, effective
at the beginning of the 2007-2008 school year.

Yes 7
No 0
Abstentions 0
Motion Carried 7-0-0

- (3) Resignation of Craig Hawley as Cleaner

**Resignation of Craig
Hawley as Cleaner**

Motion by Barbara Blincoe, seconded by Gary Hmurcik,
that the following resolution be approved:

BE IT RESOLVED, upon the recommendation of the
Superintendent of Schools, that Craig Hawley's
resignation as a Cleaner be accepted, effective
November 8, 2007.

Yes 7
No 0
Abstentions 0
Motion Carried 7-0-0

- (4) Resignation of Joan VanRiper as JV Girls Basketball
Coach

**Resignation of Joan
Joan VanRiper as JV
Girls Basketball Coach**

Motion by Barbara Blincoe, seconded by Gary Hmurcik,
that the following resolution be approved:

BE IT RESOLVED, upon the recommendation of the
Superintendent of Schools, that Joan VanRiper's
resignation as Girls JV Basketball Coach be accepted,
effective immediately.

Yes 7
No 0
Abstentions 0
Motion Carried 7-0-0

- (5) Appointment of Stefanie Gaeta as JV Girls
Basketball Coach

**Appt. of Stefanie Gaeta
JV Girls Basketball Coach**

Motion by Barbara Blincoe, seconded by Gary Hmurcik,
that the following resolution be approved:

BE IT RESOLVED, upon the recommendation of the
Superintendent of Schools, that Stefanie Gaeta be
appointed as Girls JV Basketball Coach for the
2007-2008 school year.

Yes 7
No 0
Abstentions 0
Motion Carried 7-0-0

- (6) **Emergency Conditional Probationary Appointment of
Crystal Bray as Clerk**

Emergency

**Probationary Appt. of
Crystal Bray as Clerk**

Motion by Barbara Blincoe, seconded by Gary Hmurcik,
that the following resolution be approved:

BE IT RESOLVED, upon the recommendation of the Superintendent of Schools, that Crystal Bray be granted an emergency conditional probationary appointment as a Clerk, effective November 26, 2007.

Yes 7
No 0
Abstentions 0
Motion Carried 7-0-0

(7) Emergency Conditional Probationary Appointment of
Conditional

Jennifer Emery as Cleaner

Emergency

**Probationary Appt. of
Jennifer Emery as Cleaner**

Motion by Barbara Blincoe, seconded by Gary Hmurcik, that the following resolution be approved:

BE IT RESOLVED, upon the recommendation of the Superintendent of Schools, that Jennifer Emery be granted an emergency conditional probationary appointment as a Cleaner, effective November 14, 2007.

Yes 7
No 0
Abstentions 0
Motion Carried 7-0-0

(8) Approve Name to be Added to Substitute Employees' List

Substitute Employees' List

Motion by Barbara Blincoe, seconded by Gary Hmurcik, that the following resolution be approved:

BE IT RESOLVED, upon the recommendation of the Superintendent of Schools, that the following name be added to the Substitute Employees' List:

- o Michael VanBuren – Student Cleaner Helper
- o Stefany Hazen – Student Cleaner Helper

Yes 7
No 0
Abstentions 0
Motion Carried 7-0-0

(9) Approval of Election Workers for Special Meeting Vote

**Approval of Election
Workers for Special
Meeting Vote**

Motion by Barbara Blincoe, seconded by Gary Hmurcik, that the following resolution be approved:

BE IT RESOLVED, upon the recommendation of the Superintendent of Schools, that the attached list of election workers for the Capital Reserve Fund and School Bus Vote on December 19, 2007, be approved.

Yes 7
No 0
Abstentions 0
Motion Carried 7-0-0

(10) Approval of Middle School Extended Day Advisors

**Approval of Middle
School Extended Day
Advisors**

Motion by Barbara Blincoe, seconded by Gary Hmurcik, that the following resolution be approved:

BE IT RESOLVED, upon the recommendation of the Superintendent of Schools, that the following Middle School Extended Day Advisor appointments be made:

- o Bruce Bedford – Homework Club
- o Ben Baehr – Chess Club
- o Stefanie Gaeta – Homework Club
- o Barbara Hinsdale – Homework Club
- o Melissa Klumpp – Homework Club
- o Gail Lamond – Homework Club
- o Justin Leonard – Homework Club
- o Carol Mikoda – Homework Club
- o Theresa Niehuus – Ski Club

Yes 7
 No 0
 Abstentions 0
 Motion Carried 7-0-0

(11) Approve Names to be Added to Substitute Teachers' List **Substitute Teachers' List**

Motion by Barbara Blincoe, seconded by Gary Hmurcik, that the following resolution be approved:

BE IT RESOLVED, upon the recommendation of the Superintendent of Schools, that the following names be added to the Substitute Teachers' List:

- o Sue Fetheroif – Certified
- o Katherine Rivard – Degreed
- o Rose Auld – Non-degreed
- o Diane Hunter – Degreed
- o Azura Leach - Degreed

These approvals are made pending clearance for employment by the State Education Department.

Yes 7
 No 0
 Abstentions 0
 Motion Carried 7-0-0

(12) Name to be Added to Substitute Administrators' List **Substitute Administrators' List**

Motion by Barbara Blincoe, seconded by Gary Hmurcik, that the following resolution be approved:

BE IT RESOLVED, upon the recommendation of the Superintendent of Schools, that the following name be added to the Substitute Administrators' List:

- o Jerry Etingoff

This approval is made pending clearance for employment by the State Education Department.

Yes 7
 No 0
 Abstentions 0
 Motion Carried 7-0-0

B. Accept \$9,000 Yes! Substance Abuse Grant and Amend the 2007-2008 Budget **Accept Yes! Substance Abuse Grant & Amend 2007-08 Budget**

Motion by Barbara Blincoe, seconded by Gina Kress, that the following resolution be approved:

BE IT RESOLVED, upon the recommendation of the Superintendent of Schools, that a grant of \$9,000 from Senator Libous and Lourdes Hospital for YES7 Safe Choices for Kids Prevention Grant as awarded to the Windsor Central School District, be accepted, and

BE IT FURTHER RESOLVED, that \$9,000 be appropriated into the Special Aid Fund for 2007-2008 as follows:

F980-2770-08E7	
Other Revenue – YES! Grant	\$9,000
281010E7-400-08E7	
Guidance – HS-YES! Grant Contractual	\$8,550
281010E7-450-08E7	
Guidance-HS-YES! Grant- Materials & Supplies	\$450

Yes 7
 No 0
 Abstentions 0
 Motion Carried 7-0-0

- C. Approve BOCES Unit Cost Methodology – 2008-2009 **Approve BOCES Unit Cost Methodology – 2008-09**
- The Broome-Tioga BOCES acting in conformance with Education Law 1950 hereby proposes unit cost methodology for its shared services, and the Superintendent having recommended that the Board adopt the attached unit methodology for such shared services, and on motion of Barbara Blincoe, seconded by Gina Kress, it is
- RESOLVED that the attached unit cost methodology is hereby approved for shared services with the Broome-Tioga Board of Cooperative Educational Services for the 2008-2009 school year.
- | | |
|----------------|-------|
| Yes | 7 |
| No | 0 |
| Abstentions | 0 |
| Motion Carried | 7-0-0 |
- D. Approval of Field Trip by High School Student Council to Saratoga, NY on November 18-20, 2007 **Approve Field Trip by High School Student Council**
- Motion by Barbara Blincoe, seconded by Gary Hmurcik, that the following resolution be approved:
- BE IT RESOLVED, upon the recommendation of the Superintendent of Schools, that a field trip by the High School Student Council to NYSCL in Saratoga, New York on November 18-20, 2007, be approved.
- | | |
|----------------|-------|
| Yes | 7 |
| No | 0 |
| Abstentions | 0 |
| Motion Carried | 7-0-0 |
- E. Approval of Field Trip Request for High School Concert Performance in Philadelphia PA May 30 – June 1, 2008 **Approve Field Trip by High School Concert Band**
- Motion by Barbara Blincoe, seconded by Gary Hmurcik, that the following resolution be approved:
- BE IT RESOLVED, upon the recommendation of the Superintendent of Schools, that a field trip by the High School Concert Band to Perform in Philadelphia, PA on May 30 – June 1, 2008, be approved.
- | | |
|----------------|-------|
| Yes | 7 |
| No | 0 |
| Abstentions | 0 |
| Motion Carried | 7-0-0 |
- F. Accept Bid Award by Monroe 2-Orleans BOCES for Computers, Software, Technology , Engineering Equipment And Supplies for PLTW **Accept Bid Award by Monroe 2-Orleans BOCES**
- Motion by Barbara Blincoe, seconded by Gary Hmurcik, that the following resolution be approved:
- BE IT RESOLVED, upon the recommendation of the Superintendent of Schools, that the bids as awarded by Monroe 2-Orleans BOCES for Computers, Software, Technology Engineering Equipment and Supplies for Project Lead the Way, be accepted.
- | | |
|----------------|-------|
| Yes | 7 |
| No | 0 |
| Abstentions | 0 |
| Motion Carried | 7-0-0 |
- G. Approve Contract with Owego Apalachin Central School District for Health Services **Approve Contract with Owego-Apalachin for Health Services**
- Motion by Barbara Blincoe, seconded by Gary Hmurcik, that the following resolution be approved:

BE IT RESOLVED, upon the recommendation of the Superintendent of Schools, that the attached contract with Owego-Apalachin Central School District for Health Services for the 2007-2008 school year, be approved.

Yes	7
No	0
Abstentions	0
Motion Carried	7-0-0

H. of Approve Applications for Refund of Tax – Lombardo

Approve Refund

Tax – Lombardo

Motion by Barbara Blincoe, seconded by Gary Hmurcik, that the following resolution be approved:

BE IT RESOLVED, upon the recommendation of the Superintendent of Schools, that an Application for Refund of Real Property Tax for Joseph Lombardo, be approved due to an error in the tax roll, as indicated below:

2005-2006
Tax Map No. 199.06-2-1
Refund: \$2,110.81

2006-2007
Tax Map No. 199.06-2-1
Refund: \$2,250.13

Yes	7
No	0
Abstentions	0
Motion Carried	7-0-0

I. Approve Applications for Refund of Tax – White

**Approve Refund of
Tax – White**

Motion by Barbara Blincoe, seconded by Gary Hmurcik, that the following resolution be approved:

BE IT RESOLVED, upon the recommendation of the Superintendent of Schools, that an Application for Refund of Real Property Tax for Harrison & Maureen White, be approved due to excessive assessment, as indicated below:

2007-2008
Tax Map No. 165-02-1-6
Refund: \$577.21

J. Approve Internal Audit Services

**Approve Internal Audit
Services**

Motion by Barbara Blincoe, seconded by Gary Hmurcik, that the following resolution be approved:

BE IT RESOLVED, upon the recommendation of the Audit Committee, the Board of Education authorizes a Contract for audit services with Mr. Ernest Skiadas, CPA, for the 2007-2008 school year, as proposed in his RFP dated November 1, 2007, at a fee of \$8,550.

Yes	7
No	0
Abstentions	0
Motion Carried	7-0-0

K. Create Elementary Teaching Position

**Create Elementary
Teaching Position**

Motion by Barbara Blincoe, seconded by Gary Hmurcik, that the following resolution be approved:

- Discussion was held regarding enrollment numbers and the concern of dividing up classes at this point in the school year.

BE IT RESOLVED, upon the recommendation of the Superintendent of Schools, that an elementary teacher

position be created, effective with the 2007-2008 school year.

Yes	7
No	0
Abstentions	0
Motion Carried	7-0-0

L. Award of Stage Curtains Bid

Award of Stage Curtains Bid

Motion by Barbara Blincoe, seconded by Gary Hmurcik, that the following resolution be approved:

BE IT RESOLVED, upon the recommendation of the Superintendent of Schools, that the Stage Curtains Bid #07-08:06 for Bell Elementary School be awarded to Reynolds Draperies, Inc. in the amount of \$5,195.00.

Yes	7
No	0
Abstentions	0
Motion Carried	7-0-0

Mr. Hmurcik left the meeting at 8:35 p.m.

M. Discussion Regarding Board Member Reports

Discussion on BOE Reports

Discussion was held. No action taken.

N. Discussion Regarding NYSSBA Membership

Discussion on NYSSBA Membership

Discussion was held. The Board came to a consensus that we should belong to the NYSSBA.

X. OTHER

OTHER

A. Award of Stage Curtains Bid

Award of Stage Curtains Bid

Motion by Barbara Blincoe, seconded by Gary Hmurcik, that the following resolution be approved:

BE IT RESOLVED, upon the recommendation of the Superintendent of Schools, that the Stage Curtains Bid #07-08:05 for the High School be awarded to Reynolds Draperies, Inc. in the amount of \$4,185.00.

Yes	7
No	0
Abstentions	0
Motion Carried	7-0-0

XI. INFORMATION

INFORMATION

- A. Education Week, "Engineering A Blueprint for Success"
- B. Trustee Leadership
- C. School Boards Focused on Student Learning
- D. Middle School *KnightLife*

XIII. NEXT MEETING OF THE BOARD OF EDUCATION

NEXT MEETING

⇒ November 27, 2007 – Regular Meeting – 6:00 p.m. – C. R. Weeks

XIV. PUBLIC COMMENTS

PUBLIC COMMENTS

Public wishing to speak to the Board of Education will be allowed this period of time to do so under the following guidelines; (a) Speakers will be limited to a maximum of three (3) minutes, and the entire public comments to a maximum of thirty (30) minutes (which may be waived by a majority vote of the Board); (b) Speakers are requested to stand, state their name, address and topic of discussion; © Speakers will not be allowed to personally attack any person or persons, nor comment on executive session subjects.

None

XV. ADJOURNMENT

ADJOURNMENT

Motion by Barbara Blincoe, seconded by Gina Kress, that the meeting be adjourned.

Yes	6
No	0
Abstentions	0
Motion Carried	6-0-0

The meeting was adjourned at 8:45 p.m.

Monnie M. Congdon
School District Clerk