

**WINDSOR CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION MEETING
TUESDAY, SEPTEMBER 15, 2009**

DATE: September 15, 2009
TIME: 5:00 p.m.
PLACE: Palmer/MS
KIND OF MEETING: Regular

MEMBERS PRESENT: Stephen Feehan, Gary Hmurcik (Arrived at 6:07 p.m.),
Margo Kibbler, Gina Kress, Barbara Mirch, and Peter Nowacki

MEMBERS ABSENT: None

I. CALL TO ORDER

CALL TO ORDER

President Nowacki called the meeting to order at 5:12 p.m.

- A. Resignation of Board of Education Member Amy Barton

**Resignation of Amy
Barton as Board of
Education Member**

Motion by Gina Kress, seconded by Stephen Feehan
that the following resolution be approved:

BE IT RESOLVED, upon the recommendation of the
Superintendent of Schools, that Amy Barton's
resignation as a Board of Education member be accepted,
effective September 1, 2009.

Yes	5
No	0
Abstentions	0
Motion Carried	5-0-0

II. BUILDING INSPECTION

BUILDING INSPECTION

Mr. Hmurcik entered the meeting at 6:07 p.m.

III. EXECUTIVE SESSION #1

EXECUTIVE SESSION #1

- A. Motion to Enter Executive Session to Discuss a Particular
Personnel Matter and Special Education Reports

Motion by Gina Kress, seconded by Gary Hmurcik,
for the Board to enter Executive Session to discuss
a Particular Personnel Matter and Special Education Reports
and invite Jason Andrews.

Yes	6
No	0
Abstentions	0
Motion Carried	6-0-0

- B. Motion to Leave Executive Session and Return to Regular
Session

Motion by Gina Kress, seconded by Gary Hmurcik, to return to Open Session.

Yes 6
No 0
Abstentions 0
Motion Carried 6-0-0

The Board returned to Open Session at 7:25 p.m.

IV. SALUTE TO FLAG

SALUTE TO FLAG

V. PUBLIC COMMENTS

PUBLIC COMMENTS

Public wishing to speak to the Board of Education will be allowed this period of time to do so under the following guidelines; (a) Speakers will be limited to a maximum of three (3) minutes, and the entire public comments to a maximum of thirty (30) minutes (which may be waived by a majority vote of the Board); (b) Speakers are requested to stand, state their name, address and topic of discussion; © Speakers will not be allowed to personally attack any person or persons, nor comment on executive session subjects.

- Mr. Tom Starley, 66 Patterson Road, Windsor, NY

Parent of kindergarten student at Bell School. Mr. Starley, along with his lawyer, Kelly Fischer, addressed the Board regarding their request to have Jordan Starley continue to attend the Bell School even though it is not the school in the district he lives.

VI. EXECUTIVE SESSION #2

EXECUTIVE SESSION #2

- A. Motion to Enter Executive Session to Discuss a Particular Student Matter

Motion by Gina Kress, seconded by Gary Hmurcik, for the Board to enter Executive Session to discuss a Particular Student Matter and invite Jason Andrews.

Yes 6
No 0
Abstentions 0
Motion Carried 6-0-0

- B. Motion to Leave Executive Session and Return to Regular Session

Motion by Gina Kress, seconded by Gary Hmurcik, to return to Open Session.

Yes 6
No 0
Abstentions 0
Motion Carried 6-0-0

The Board returned to Open Session at 8:07 p.m.

VII. REPORT

REPORT

9TH Grade Transition Summer Program

- Report given by the following staff, indicating the area they taught:
 - Kristy Angelo – Math, Reading, Writing, English and Journaling
 - Laurie Hulbert – Science
 - Chris Klumpp – Social Studies and Math
 - Jeff Nolan – Physical Education, Character Education and Math
 - Jeff Salasny - Principal
- 13 at-risk students participated in this program.
- Excellent program that the Board would like to continue for next year, increasing the number of students slightly.

VIII. CONSENT AGENDA

CONSENT AGENDA

- A. Approval of Minutes – August 11, 2009 – Executive Session
- B. Approval of Minutes – August 11, 2009 – Regular Meeting
- C. Approve Treasurer’s Report
- D. Approve Broome County Co-Operative Food Bid
- E. Award Scholastic Sports Bids for Uniforms and Cheerleading Mats
- F. Request to Declare School Property Worthless
- G. Approve Tax Refund
- H. Approve Bank Reconciliation Report
- I. Amend Calendar
- J. Approve Family Audiology Agreement
- K. Approve Kingdom Light Music Therapy Agreement

Motion by Gina Kress, seconded by Gary Hmurcik, that the following resolution be approved:

BE IT RESOLVED, upon the recommendation of the Superintendent of Schools, that the consent agenda be approved.

Yes	6
No	0
Abstentions	0
Motion Carried	6-0-0

IX. SUPERINTENDENT’S REPORT

SUPERINTENDENT’S REPORT

- A. Opening of School
 - Very smooth opening day program. Joe Martin, the guest speaker was very well received. Our enrollment is up by 66 students, for a total of 2068.
- B. Building Project Update
 - The roof at Weeks is nearing completion
 - We are ahead of schedule on the HVAC work at the High School.

- A pizza party was held for the construction workers to celebrate school opening.
- The new auditorium at Weeks looks great.
- C. Proposed BOE Meeting Report Schedule
 - The Board will review this schedule at the next meeting.
- D. H1N1 Update
 - As directed by Broome County Health Department and the State, parents will be receiving information letters. They will be encouraged to see their own primary care physician first for inoculation. All information will be posted on the website. A mass inoculation will probably be held at some point.
- E. Consolidation Application
- F. Calendar
 - Art/Music Departments Added
- G. Board of Education Photograph
 - Pictures will be taken on September 28, 2009 at 5 p.m.

X. NEW BUSINESS

NEW BUSINESS

A. Personnel Actions

Personnel Actions

- (1) Abolish 2 Part-time Secondary English Positions

Abolish 2 Part-time Secondary English Positions

Motion by Gina Kress, seconded by Gary Hmurcik that the following resolution be approved:

BE IT RESOLVED, upon the recommendation of the Superintendent of Schools, that 2 part-time secondary English positions be abolished immediately.

Yes	6
No	0
Abstentions	0
Motion Carried	6-0-0

- (2) Create Full Time Secondary English Position

Create Full Time Secondary English Time

Motion by Gina Kress, seconded by Gary Hmurcik that the following resolution be approved:

BE IT RESOLVED, upon the recommendation of the Superintendent of Schools, that a full time secondary English position be created commencing with the 2009-2010 school year.

Yes	6
No	0
Abstentions	0
Motion Carried	6-0-0

- (3) Accept Resignation of Joan Collins

Resignation

Motion by Gina Kress, seconded by Gary Hmurcik that the following resolution be approved:

BE IT RESOLVED, upon the recommendation of the Superintendent of Schools, that Joan Collins' resignation as an English Teacher be approved, effective September 1, 2009.

Yes	6
No	0
Abstentions	0
Motion Carried	6-0-0

- (4) Accept Resignation of Marcia Wells

Resignation of Marcia Wells

Motion by Gina Kress, seconded by Gary Hmurcik that the following resolution be approved:

BE IT RESOLVED, upon the recommendation of the Superintendent of Schools, that Marcia Well's resignation as a French Teacher be approved, effective September 1, 2009.

Yes	6
No	0
Abstentions	0
Motion Carried	6-0-0

- (5) Accept Resignation of Wendy Gollogly

Resignation of Wendy Gollogly

Motion by Gina Kress, seconded by Gary Hmurcik that the following resolution be approved:

BE IT RESOLVED, upon the recommendation of the Superintendent of Schools, that Wendy Gollogly's resignation as an Academic Tutor be approved, effective August 26, 2009.

- (6) Accept Resignation/Disability Retirement of Monnie Congdon

Resignation/Disability Retirement of Monnie Congdon

Motion by Gina Kress, seconded by Gary Hmurcik that the following resolution be approved:

BE IT RESOLVED, upon the recommendation of the Superintendent of Schools, that Monnie Congdon's resignation/disability retirement as a Secretary be approved, effective October 23, 2009.

Yes	6
No	0
Abstentions	0
Motion Carried	6-0-0

- (7) Accept Resignation of Lindy Carpenter as Teacher Aide

Resignation Lindy Carpenter as Teacher Teacher

Motion by Gina Kress, seconded by Gary Hmurcik that the following resolution be approved:

BE IT RESOLVED, upon the recommendation of the Superintendent of Schools, that Lindy Carpenter's resignation as a Teacher Aide be approved, effective September 7, 2009.

Yes	6
No	0
Abstentions	0
Motion Carried	6-0-0

- (8) Accept Resignation of Shannon Kalafut as Food Service Helper

Resignation of Shannon Kalafut as Food Service Helper

Motion by Gina Kress, seconded by Gary Hmurcik that the following resolution be approved:

BE IT RESOLVED, upon the recommendation of the Superintendent of Schools, that Shannon Kalafut's resignation as a Food Service Helper be approved, effective September 1, 2009.

Yes	6
No	0
Abstentions	0
Motion Carried	6-0-0

- (9) Term Resignation of Annette Rohmann as Cleaner

Resignation of Annette Rohmann as Cleaner

Motion by Gina Kress, seconded by Gary Hmurcik that the following resolution be approved:

BE IT RESOLVED, upon the recommendation of the Superintendent of Schools, that Annette Rohmann be terminated as Cleaner, effective August 11, 2009.

Yes	6
No	0
Abstentions	0
Motion Carried	6-0-0

- (6) Probationary Appointment of Kori Flynn as Secondary English Teacher

Probationary Appt. Kori Flynn as Secondary English Teacher

BE IT RESOLVED, upon the recommendation of the Superintendent of Schools, and on motion of Gina Kress, seconded by Gary Hmurcik, the

following probationary appointment is hereby made:

- (a) Name of Appointee: *Kori Flynn*
- (b) Tenure Area: *Secondary English Teacher*
- (c) Date of Commencement Of Probationary Service: *October 13, 2011*
- (d) Expiration Date of the Appointment *October 13, 2012*
- (e) Certification Status: *Permanent*

Ms. Flynn is cleared by the State Education Department.

Yes	6
No	0
Abstentions	0
Motion Carried	6-0-0

- (11) Probationary Appointment of Lindy Carpenter as Bus Attendant

**Probationary Appt.
Lindy Carpenter as
Bus Attendant**

Motion by Gina Kress, seconded by Gary Hmurcik that the following resolution be approved:

BE IT RESOLVED, upon the recommendation of the Superintendent of Schools, that Lindy Carpenter be granted a probationary appointment as a Bus Attendant, effective September 8, 2009.

Ms. Carpenter is cleared by the State Education Department.

Yes	6
No	0
Abstentions	0
Motion Carried	6-0-0

- (12) Probationary Appointment of Michael Derosé as Bus Driver

**Probationary Appt.
Michael Derosé as
Bus Driver**

The Superintendent, having reviewed the report of the school physician regarding the fitness of Michael Derosé to operate a school bus, and further having reviewed three statements from three different persons not related by either blood or marriage to the applicant pertaining to the applicant's moral character and reliability, and the Superintendent having certified to the Board of Education that the bus driver is of good moral character and reliable, and on the recommendation of the Superintendent, and on motion of Gina Kress, seconded by Gary Hmurcik, it is hereby

RESOLVED, that Michael Derosé is appointed to the

civil service classification Non-Competitive – Bus Driver for a probationary term commencing on September 8, 2009 and ending on March 1, 2010.

Yes 6
No 0
Abstentions 0
Motion Carried 6-0-0

- (13) Emergency Conditional Probationary Appointment of Brian Smith as Cleaner

Emergency Conditional Probationary Appt. of Brian Smith as Cleaner

Motion by Gina Kress, seconded by Gary Hmurcik that the following resolution be approved:

BE IT RESOLVED, upon the recommendation of the Superintendent of Schools, that Brian Smith be granted an emergency conditional probationary appointment, effective September 14, 2009.

Yes 6
No 0
Abstentions 0
Motion Carried 6-0-0

- (14) Emergency Conditional Probationary Appointment of Crystal Stark as Cleaner

Emergency Probationary Appt. of Crystal Stark as Cleaner

Motion by Gina Kress, seconded by Gary Hmurcik that the following resolution be approved:

BE IT RESOLVED, upon the recommendation of the Superintendent of Schools, that Crystal Stark be granted an emergency conditional probationary appointment, effective September 14, 2009.

Yes 6
No 0
Abstentions 0
Motion Carried 6-0-0

- (15) Probationary Appointment of Jodi Carey as Academic Tutor

Probationary Appt. of Jodi Carey as Academic Tutor

Motion by Gina Kress, seconded by Gary Hmurcik that the following resolution be approved:

BE IT RESOLVED, upon the recommendation of the Superintendent of Schools, that Jodi Carey be granted a probationary appointment as an Academic Tutor, effective September 8, 2009.

Yes 6
No 0

Abstentions 0
Motion Carried 6-0-0

- (16) Probationary Appointment of Calen Renner as Junior Lifeguard

**Probationary Appt.
Calen Renner as
Jr. Lifeguard**

Motion by Gina Kress, seconded by Gary Hmurcik that the following resolution be approved:

BE IT RESOLVED, upon the recommendation of the Superintendent of Schools, that Calen Renner be granted a probationary appointment as a Junior Lifeguard, effective September 16, 2009.

Yes 6
No 0
Abstentions 0
Motion Carried 6-0-0

- (17) Appointment of Chris Grace as 6th Grade Science Teacher Mentor

**Appt. Chris Grace
6th Grade Mentor**

Motion by Gina Kress, seconded by Gary Hmurcik that the following resolution be approved:

BE IT RESOLVED, upon the recommendation of the Superintendent of Schools, that Chris Grace be granted an appointment as 6th Grade Science Teacher Mentor, effective for the 2009-10 school year.

Yes 6
No 0
Abstentions 0
Motion Carried 6-0-0

- (18) Probationary Appointment of Kimberly Lippolis as Teaching Assistant

**Probationary Appt. of
Kimberly Lippolis as
Teaching Assistant**

BE IT RESOLVED, upon the recommendation of the Superintendent of Schools, and on motion of Gina Kress, seconded by Gary Hmurcik, the following probationary appointment is hereby made:

- (a) Name of Appointee: *Kimberly Lippolis*
(b) Tenure Area: *Teaching Assistant*
(c) Date of Commencement
Of Probationary Service: *September 8, 2009*
(e) Expiration Date of the
Appointment *September 8, 2012*
(e) Certification Status:

Mrs. Lippolis is cleared by the State Education Department.

Yes	6
No	0
Abstentions	0
Motion Carried	6-0-0

- (19) Approve Unpaid Leave Request for Kristen Thompson

**Approve Unpaid
Leave of Absence for
Kristen Thompson**

Motion by Gina Kress, seconded by Gary Hmurcik
that the following resolution be approved:

BE IT RESOLVED, upon the recommendation of the
Superintendent of Schools, that Kristen Thompson's
unpaid leave request be approved.

Yes	6
No	0
Abstentions	0
Motion Carried	6-0-0

- (20) Approve Mod 11 Appointments

**Approve Mod 11
Appointments**

Motion by Gina Kress, seconded by Gary Hmurcik
that the following resolution be approved:

BE IT RESOLVED, upon the recommendation of the
Superintendent of Schools, that the following Mod 11
appointments for the 2009-2010 school year be
approved:

- Samantha Driscoll – Homework Club/Homework Center
- Tara Kaye – Homework Club/Homework Center
- Allison Murphy – Homework Club/Homework Center
- Tara Kaye – Chess Club Advisor
- Tara Kaye – Poetry Advisor

Yes	6
No	0
Abstentions	0
Motion Carried	6-0-0

- (21) Approve Fall Coaching Appointments for 2009-10

**Approve Fall
Coaching Appts. for
2009-2010**

Motion by Gina Kress, seconded by Gary Hmurcik
that the following resolution be approved:

BE IT RESOLVED, upon the recommendation of the
Superintendent of Schools, that the following coaching
positions for the 2009-10 school year be approved:

- Kristin Oliver for 7th Grade Volleyball
- Samantha Driscoll for Modified Girls Tennis

- Melissa Klumpp for Modified Volleyball
- Rose Melville for Modified Girls Swimming

Yes 6
 No 0
 Abstentions 0
 Motion Carried 6-0-0

(22) Names to be Added to Substitute Teachers' List

Substitute Teachers' List

Motion by Gina Kress, seconded by Gary Hmurcik, that the following resolution be approved:

BE IT RESOLVED, upon the recommendation of the Superintendent of Schools, that the following names be added to the Substitute Teachers' List:

- Jenna Vovos – Certified
- Betty Butterworth – Certified
- Marcia Wells - Certified

Yes 6
 No 0
 Abstentions 0
 Motion Carried 6-0-0

(23) Names to be Added to Substitute Support Staff List

Substitute Support Staff

Motion by Gina Kress, seconded by Gary Hmurcik, that the following resolution be approved:

BE IT RESOLVED, upon the recommendation of the Superintendent of Schools, that the following names be added to the Substitute Staff Support List:

- Nancy Flanagan
- Matthew Seward

Yes 6
 No 0
 Abstentions 0
 Motion Carried 6-0-0

(24) Approve Autism Training

Approve Autism Training

Motion by Gina Kress, seconded by Gary Hmurcik, that the following resolution be approved:

BE IT RESOLVED, upon the recommendation of the Superintendent of Schools, that the following staff be approved for Autism Training:

- Joy Farley
- Kara Purce
- Nancy Jennings
- Brenda Greenfield

Yes 6

No 0
Abstentions 0
Motion Carried 6-0-0

(25) Approve Adult Education Appointments for Fall 2009

**Adult Education Appts.
Fall 2009**

Motion by Gina Kress, seconded by Gary Hmurcik,
that the following resolution be approved:

BE IT RESOLVED, upon the recommendation of the
Superintendent of Schools, that the following names

- Antonio Versace	Competitive Basketball
- William Grausgruber	Painting
- James Macuch	Defensive Driving
- Pamela Augustine	Square Foot Gardening I & II
- Pamela Augustine	Ceramics

Yes 6
No 0
Abstentions 0
Motion Carried 6-0-0

B. Update Pupil Progress Reporting Policy

**Update Pupil Progress
Reporting Policy**

Motion by Gina Kress, seconded by Gary Hmurcik
that the following resolution be approved:

BE IT RESOLVED, upon the recommendation of the
Superintendent of Schools, that the amendment to the Pupil
Progress Reporting Policy #7351, be approved.

Yes 6
No 0
Abstentions 0
Motion Carried 6-0-0

C. Approve Change Orders

Approve Change Orders

Motion by Gina Kress, seconded by Gary Hmurcik
that the following resolution be approved:

BE IT RESOLVED, upon the recommendation of the
Superintendent of Schools, that the following change
orders be approved:

CO-GC-01	CO-GC-02
CO-GC-03	CO-GC-04
CO-GC-05	CO-GC-06
CO-GC-07	CO-GC-08
CO-MC-01	CO-EC-01
CO-EC-02	CO-EC-03

Yes 6
No 0

Abstentions 0
Motion Carried 6-0-0

D. Discussion: BOE Strategic Planning Session **Strategic Planning
Session Date**
Discussion held. No action taken.

E. Change Board of Education Meeting Date **Change BOE
Meeting Date**

Motion by Gina Kress, seconded by Gary Hmurcik
that the following resolution be approved:

BE IT RESOLVED, upon the recommendation of the
Superintendent of Schools, that the Board of Education
meeting scheduled for September 29 be changed to
Monday, September 28, 2009, at the Weeks school
The meeting will begin at 5 p.m. with a building
inspection.

Yes 6
No 0
Abstentions 0
Motion Carried 6-0-0

F. Charges Against a Particular Employee **Charges Against a
Particular Employee**

The Board of Education considering the information
supplied to it regarding an employee of the Windsor
Central School District, on motion of Gina Kress,
seconded by Gary Hmurcik, it is

RESOLVED, that charges be preferred against an
employee of the Windsor Central School District
in accordance with Civil Service Law '75 and the
employee be given notice of such charges. Jon
Blechman, Esq. is hereby appointed hearing
officer. Because of the need to proceed expeditiously,
request for proposals have not been made but it is
noted that Mr. Blechman has the background and
qualifications to serve as hearing officer and has
acted in the past as hearing officer for other
boards of education

Yes 6
No 0
Abstentions 0
Motion Carried 6-0-0

G. Suspension of a Particular Employee **Suspension of a
Particular Employee**

Civil Service Law '75 charges have been preferred
against a particular employee. The employee appeared
before the Board and was heard in regard to suspension
without pay for up to 30 days pending the hearing and
determination of the charges (or submitted written
comments in regard to suspension without pay) (or
having been given notice of the possibility of suspension
without pay, did not appear).

On motion of Gina Kress, seconded by Gary Hmurcik,
it is

RESOLVED, that the employee is suspended without pay
in accordance with Civil Service Law '75.

Yes	6
No	0
Abstentions	0
Motion Carried	6-0-0

XI OTHER

- A. Approve His Precious Day Care Food Service
Contract Agreement

Motion by Gina Kress, seconded by Gary Hmurcik
that the following resolution be approved:

BE IT RESOLVED, upon the recommendation of the
Superintendent of Schools, that the Agreement with
His Precious Day Care be approved, effective
September 21, 2009.

Yes	6
No	0
Abstentions	0
Motion Carried	6-0-0

- B. Probationary Appointment of Amy Barton as Secretary

Monnie Congdon has resigned her position effective
October 23, 2009.

Amy Barton, a member of the Board of Education, took the
Civil Service examination administered and graded by the
Broome County Department of Personnel. The results of
examination prepared by the County show Ms. Barton as
the top scoring candidate on the Civil Service examination.
As a result of her performance on the Civil Service
examination, Amy Barton is eligible for appointment to
the position held by Monnie Congdon.

Amy Barton has resigned her seat on the Board of
Education effective September 1, 2009.

There, BE IT RESOLVED, upon the recommendation of the
Superintendent of Schools that Amy Barton be approved
as Secretary to the Assistant Superintendent of Business and
Administrative Services, effective September 30, 2009.

Yes	6
No	0
Abstentions	0
Motion Carried	6-0-0

OTHER

**His Precious Day
Food Service
Agreement**

**Probationary Appt.
Amy Barton as
Secretary**

XII. INFORMATION

- A. Workers Compensation Statement of Administrative Expenditures

INFORMATION

XIII. NEXT MEETING OF THE BOARD OF EDUCATION

⇒September 28, 2009 – 5:00 p.m. – Regular – C. R. Weeks

NEXT MEETING

IX. PUBLIC COMMENTS

Public wishing to speak to the Board of Education will be allowed this period of time to do so under the following guidelines; (a) Speakers will be limited to a maximum of three (3) minutes, and the entire public comments to a maximum of thirty (30) minutes (which may be waived by a majority vote of the Board); (b) Speakers are requested to stand, state their name, address and topic of discussion; © Speakers will not be allowed to personally attack any person or persons, nor comment on executive session subjects.

PUBLIC COMMENTS

None

X. EXECUTIVE SESSION #3

EXECUTIVE SESSION #3

- A. Motion to Enter Executive Session to Discuss a Particular Student Matter

Motion by Gina Kress, seconded by Gary Hmurcik, for the Board to enter Executive Session to discuss a Particular Student Matter and invite Jason Andrews.

Yes	6
No	0
Abstentions	0
Motion Carried	6-0-0

- B. Motion to Leave Executive Session and Return to Regular Session

Motion by Gina Kress, seconded by Gary Hmurcik, to return to Open Session.

Yes	6
No	0
Abstentions	0
Motion Carried	6-0-0

The Board returned to Open Session at 10:08 .m.

XI. ADJOURNMENT

ADJOURNMENT

Motion by Gina Kress, seconded by Gary Hmurcik, that the meeting be adjourned.

Yes	6
No	0
Abstentions	0
Motion Carried	6-0-0

The meeting was adjourned at 10:09 p.m.

Monnie M. Congdon
School District Clerk