

**WINDSOR CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION MEETING
TUESDAY, AUGUST 11, 2009**

DATE: August 11, 2009
TIME: 6:00 p.m.
PLACE: District Office
KIND OF MEETING: Regular

MEMBERS PRESENT: Amy Barton, Stephen Feehan, Gary Hmurcik, Margo Kibbler,
Gina Kress, Barbara Mirch, and Peter Nowacki

MEMBERS ABSENT: None

Note: Superintendent Andrews was not in attendance at this meeting.

I. CALL TO ORDER

CALL TO ORDER

President Nowacki called the meeting to order at 6:00 p.m.

II. EXECUTIVE SESSION

EXECUTIVE SESSION

- A. Motion to Enter Executive Session to Discuss a Particular
Personnel Matter and Special Education Reports

Motion by Gina Kress, seconded by Amy Barton,
for the Board to enter Executive Session to discuss
a Particular Personnel Matter and Special Education Reports
and invite Andy Fiorentino, Ed Klesse, and Mike Surowka

Yes	7
No	0
Abstentions	0
Motion Carried	7-0-0

- B. Motion to Leave Executive Session and Return to Regular
Session

Motion by Gina Kress, seconded by Amy Barton, to return
to Open Session.

Yes	7
No	0
Abstentions	0
Motion Carried	7-0-0

The Board returned to Open Session at 7:15 p.m.

III. SALUTE TO FLAG

SALUTE TO FLAG

IV. PUBLIC COMMENTS

PUBLIC COMMENTS

Public wishing to speak to the Board of Education will be allowed this period of time to do so under the following guidelines; (a) Speakers will be limited to a maximum of three (3) minutes, and the entire public comments to a maximum of thirty (30) minutes (which may be waived by a majority vote of the Board); (b) Speakers are requested to stand, state their name, address and topic of discussion; © Speakers will not be allowed to personally attack any person or persons, nor comment on executive session subjects.

None

V. **GOOD NEWS** – Items Reviewed by Andy Fiorentino

GOOD NEWS

- A. 5th Place Dollars for Scholars – Awarded \$860
- B. Meghan Dunham Foundation – Donated \$1,000 to our Driver Education Program
- C. Kari O'Donnell Awarded Technology in Education Award
- D. Summer Work Force Program

VI. **CONSENT AGENDA**

CONSENT AGENDA

- A. Approval of Minutes – July 7, 2009 – Executive Session
- B. Approval of Minutes – July 7, 2009 – Regular Meeting
- C. Approval of Minutes – July 7, 2009 – Reorganization Meeting
- D. Approve BOCES Contract
- E. Approve Bank Reconciliation Report
- F. Approve Budget Transfer Report
- G. Approve Treasurer's Report
- H. Award Colorado Time Bid
- I. Award Pal's Sport Center Bid
- J. Award Scholastic Sports Bid
- K. Request to Declare School Property Worthless

Motion by Gina Kress, seconded by Amy Barton, that the following resolution be approved:

BE IT RESOLVED, upon the recommendation of the Superintendent of Schools, that the Consent Agenda be approved.

Yes	7
No	0
Abstentions	0
Motion Carried	70-0

VII. **SUPERINTENDENT'S REPORT**

SUPERINTENDENT'S REPORT

- A. Administrative Strategic Planning Session – Ed Klesse
- B. Broome County Dental Program – Ed Klesse
- C. Building Project Update – Andy Fiorentino
- D. Hiring Update/New Staff Orientation – Andy Fiorentino
- E. Upcoming Professional Development Activities – Ed Klesse

VIII. **OLD BUSINESS**

OLD BUSINESS

- A. Board of Education Trustees Term of Office and Term Limits Discussion

Discussion of BOE Term Limits

A discussion was held. No action taken.

- B. Develop Voter Proposition Policy

Develop Voter Proposition Policy

Motion by Gina Kress, seconded by Amy Barton, that the following resolution be approved:

BE IT RESOLVED, upon the recommendation of the Superintendent of Schools, that the following guidelines for Voter Propositions at Annual Elections and Special District Meetings be approved:

- 1) Propositions shall be submitted by petition to the District Clerk and shall be signed by two hundred (200) qualified voters.
- 2) A separate petition shall be required for each proposition.
- 3) Petitions relating to an annual election must be filed at least thirty (30) days before the election date. Propositions required by law to be included in the published or posted notice of the annual or special district meeting must be submitted sixty (60) days in advance of the meeting.
- 4) Propositions must include the specific appropriations necessary for the purposes listed.
- 5) Wording of a petition must comply with legal requirements. The Board has the power to (but is not required to) alter the language of a proposition submitted by the voters to bring the proposition into conformity with the law.

The Board will determine if the proposition is within the power of the voters, subject to review by the Commissioner of Education.

The Board may refuse to place a proposition on the ballot if the petition submitted is ambiguous, unfeasible, would cause difficulty interpreting voting results, concerns an issue previously presented to the voters, or fails to contain the requisite number of petition signatures set by the above guidelines.

Yes	7
No	0
Abstentions	0
Motion Carried	7-0-0

IX. NEW BUSINESS

A. Personnel Actions

- (1) Resignation of Lisa Henley as Cleaner

Motion by Gina Kress, seconded by Amy Barton, that the following resolution be approved:

BE IT RESOLVED, upon the recommendation of the Superintendent of Schools, that Lisa Henley's resignation as a Cleaner be approved, effective July 24, 2009.

Yes	7
No	0
Abstentions	0
Motion Carried	7-0-0

- (2) Resignation of Jessica Contro as Teaching Assistant

Motion by Gina Kress, seconded by Amy Barton,

NEW BUSINESS

Personnel Actions

Resignation of Lisa Henley as Cleaner

Resignation of Jessica Contro as Teaching Assistant

that the following resolution be approved:

BE IT RESOLVED, upon the recommendation of the Superintendent of Schools, that Jessica Contro's resignation as a Teaching Assistant be approved, effective immediately.

Yes 7
No 0
Abstentions 0
Motion Carried 7-0-0

- (3) Resignation of Dawn Wayman as Bus Attendant

Resignation of Dawn Wayman as Bus Attendant

Motion by Gina Kress, seconded by Amy Barton, that the following resolution be approved:

BE IT RESOLVED, upon the recommendation of the Superintendent of Schools, that Dawn Wayman's resignation as a Bus Attendant be approved, effective August 7, 2010.

Yes 7
No 0
Abstentions 0
Motion Carried 7-0-0

- (4) Probationary Appointment of Shaela Schmidt as Registered Nurse

Probationary Appt. Shaela Schmidt as Registered Nurse

Motion by Gina Kress, seconded by Amy Barton, that the following resolution be approved:

BE IT RESOLVED, upon the recommendation of the Superintendent of Schools, that Shaela Schmidt be granted a probationary appointment as a registered nurse, effective September 8, 2009.

Yes 7
No 0
Abstentions 0
Motion Carried 7-0-0

- (5) Probationary Appointment of Allison Murphy as 6th Grade Teacher

Probationary Appt. Allison Murphy as 6th Grade Teacher

BE IT RESOLVED, upon the recommendation of the Superintendent of Schools, and on motion of Gina Kress, seconded by Amy Barton, the following probationary appointment is hereby made:

- (a) Name of Appointee: Allison Murphy
- (b) Tenure Area: 6th Grade Teacher
- (c) Date of Commencement Of Probationary Service: August 26, 2009

- (d) Expiration Date of the Appointment: *August 26, 2012*
- (e) Certification Status: *Childhood Education (Grades 1-6), Effective September 1, 2008*

This appointment is made pending clearance from the State Education Department.

Yes	7
No	0
Abstentions	0
Motion Carried	7-0-0

- (6) Probationary Appointment of Jodie Harding as Teaching Assistant

**Probationary Appt.
Jodie Harding as
Teaching Assistant**

BE IT RESOLVED, upon the recommendation of the Superintendent of Schools, and on motion of Gina Kress, seconded by Amy Barton, the following probationary appointment is hereby made:

- (a) Name of Appointee: *Jodie Harding*
- (b) Tenure Area: *Teaching Assistant*
- (c) Date of Commencement Of Probationary Service: *August 26, 2009*
- (e) Expiration Date of the Appointment *August 26, 2012*
- (e) Certification Status: *Childhood Education (Grades 1-6), Effective September 1, 2009*

This appointment is made pending clearance from the State Education Department.

Yes	7
No	0
Abstentions	0
Motion Carried	7-0-0

- (7) Probationary Appointment of Christylin Buchek as Part-Time Teacher Aide

**Probationary Appt.
Christylin Buchek
Part-time Teacher Aide**

Motion by Gina Kress, seconded by Amy Barton, that the following resolution be approved:

BE IT RESOLVED, upon the recommendation of the Superintendent of Schools, that Christylin Buchek be appointed as a Part-Time Teacher Aide, effective September 8, 2009.

Yes	7
No	0
Abstentions	0
Motion Carried	7-0-0

- (8) Emergency Conditional Appointment of Annette Rohman as Cleaner **Emergency Conditional Appt. of Annette Rohman as Cleaner**

Motion by Gina Kress, seconded by Amy Barton, that the following resolution be approved:

BE IT RESOLVED, upon the recommendation of the Superintendent of Schools, that Annette Rohman be granted an emergency conditional probationary appointment as a Cleaner, effective August 12, 2009.

Yes 7
No 0
Abstentions 0
Motion Carried 7-0-0

- (9) Probationary Appointment of Alex Vaughn as Senior Lifeguard **Probationary Appt. Alex Vaughn as Sr. Lifeguard**

Motion by Gina Kress, seconded by Amy Barton, that the following resolution be approved:

BE IT RESOLVED, upon the recommendation of the Superintendent of Schools, that Alex Vaughn be granted a probationary appointment as a Senior Lifeguard, effective August 12, 2009.

This appointment is made pending clearance from the State Education Department.

Yes 7
No 0
Abstentions 0
Motion Carried 7-0-0

- (10) Probationary Appointment of Jon Carey as Recreation Leader **Probationary Appt. Jon Carey as Recreation Leader**

Motion by Gina Kress, seconded by Amy Barton, that the following resolution be approved:

BE IT RESOLVED, upon the recommendation of the Superintendent of Schools, that Jon Carey be granted a probationary appointment as a Recreation Leader, effective August 12, 2009.

Yes 7
No 0
Abstentions 0
Motion Carried 7-0-0

- (11) Approve Fall Coaching Appointments for 2009-2010 **Approve Fall Coaching Appts. for 2009-2010**

Motion by Gina Kress, seconded by Amy Barton, that the following resolution be approved:

BE IT RESOLVED, upon the recommendation of the Superintendent of Schools, that the following coaching positions for the 2009-2010 school year be approved:

- Marcella Rhodes – JV Volleyball
- Tyler Quinn – Modified Cross Country
- Andrew Brechko – Varsity Cross Country
- Danielle Kimball – Modified Girls Swimming
- Toby Youngs – JV Boys Soccer
- Justin Leonard – Modified Football
- Andrea White – Modified Field Hockey

Yes 7
 No 0
 Abstentions 0
 Motion Carried 7-0-0

(12) Names to be Added to Substitute Teachers’ List

Substitute Teachers’ List

Motion by Gina Kress, seconded by Amy Barton,
 that the following resolution be approved:

BE IT RESOLVED, upon the recommendation of the
 Superintendent of Schools, that the following names
 be added to the Substitute Teachers’ List:

- Ashley Rolison – Non-degreed
- April Smith – Non-degreed
- Kathryn Beam – Non-degreed
- Mallorie Landers – Non-degreed
- Laurie VanDuesen - Certified

Yes 7
 No 0
 Abstentions 0
 Motion Carried 7-0-0

(13) Names to be Added to Substitute Support Staff List

Substitute Support Staff

Motion by Gina Kress, seconded by Amy Barton,
 that the following resolution be approved:

BE IT RESOLVED, upon the recommendation of the
 Superintendent of Schools, that the following names
 be added to the Substitute Staff Support List:

- Lisa Henley
- April Smith
- Irene Matthews

Yes 7
 No 0
 Abstentions 0
 Motion Carried 7-0-0

(14) Approve 12 Hours Summer Curriculum Development
Summer

Approve

to Justin Leonard

**Curriculum Development
 Justin Leonard**

Motion by Gina Kress, seconded by Amy Barton,
 that the following resolution be approved:

BE IT RESOLVED, upon the recommendation of the Superintendent of Schools, that Justin Leonard be approved for twelve (12) hours of Summer Curriculum Development.

Yes	7
No	0
Abstentions	0
Motion Carried	7-0-0

- B. Accept Award of \$250.00 for the Instructional Technology Program

**Accept \$250 Award
Instructional Tech
Program**

Motion by Gina Kress, seconded by Gary Hmurcik, that the following resolution be approved:

BE IT RESOLVED, upon the recommendation of the Superintendent of Schools, that a 2008-2009 Technology in Education Award in the amount of \$250.00 from the Technology Research Committee as presented to Ms. Kari O'Donnell for benefit of the Windsor Central School District's instructional technology program, be accepted and

BE IT FURTHER RESOLVED, that \$250.00 appropriated into the General Fund for 2009-2010 as follows:

A980-2705	\$250.00
Gifts & Donations	

2610-10-50-450	\$250.00
School Library & Audio	
Visual/High School/Supplies	

FURTHERMORE, via this resolution, the Board of Education expresses their appreciation to the Technology Research Committee for this award.

Yes	7
No	0
Abstentions	0
Motion Carried	7-0-0

- C. Accept Donation of \$1,000 for the Driver Education Program

**Accept \$1,000 Donation
Driver Education Program**

Motion by Gina Kress, seconded by Gary Hmurcik, that the following resolution be approved:

BE IT RESOLVED, upon the recommendation of the Superintendent of Schools, that a gift of \$1,000.00 from the Megan Dunham Foundation as presented to the Windsor Central School District for the benefit of the District's driver education program be accepted and

BE IT FURTHER RESOLVED, that \$1,000.00 be appropriated into the General Fund for 2009-2010 as follows:

A980-2705	\$1,000.00
Gifts & Donations	

2110-10-06-200 \$1,000.00
Instruction-Regular School
Driver Education/Equipment

FURTHERMORE, via this resolution, the Board of Education expresses their appreciation to the Megan Dunham Foundation for this gift.

Yes 7
No 0
Abstentions 0
Motion Carried 7-0-0

D. Accept Donation of \$170.00 for the Library Café

**Accept \$170 Donation
Library Café**

Motion by Gina Kress, seconded by Gary Hmurcik, that the following resolution be approved:

BE IT RESOLVED, upon the recommendation of the Superintendent of Schools, that a gift of \$170 from Regina Yeager Todd as presented to the Windsor Central School District for benefit of the District's Library Café, be accepted and

BE IT FURTHER RESOLVED, that \$170.00 appropriated into the General Fund for 2009-2010 as follows:

A980-2705 \$170.00
Gifts & Donations

2610-10-50-450 \$170.00
School Library /High School/
Supplies

FURTHERMORE, via this resolution, the Board of Education expresses their appreciation to Ms. Regina Yeager Todd for this gift of cafeteria sponsorship.

Yes 7
No 0
Abstentions 0
Motion Carried 7-0-0

E. Step by Step Physical Therapy Services Agreement

**Step by Step
Physical Therapy
Agreement**

Motion by Gina Kress, seconded by Amy Barton, that the following resolution be approved:

BE IT RESOLVED, upon the recommendation of the Superintendent of Schools, that the attached Agreement with Step by Step Physical Therapy Services, be approved.

Yes 7
No 0
Abstentions 0

F. Approve 2009-2010 Tax Warrant

**Approve 2009-2010
Tax Warrant**

Motion by Gina Kress, seconded by Gary Hmurcik that the following resolution be approved:

2009-10 TAX WARRANT

WHEREAS: Chapter 73 of the Laws of 1977, amended 1318, subdivision 1 of the Real Property Tax Law;

BE IT RESOLVED: To the tax collector of the Windsor CSD, Towns of Colesville, Kirkwood, Sanford, and Windsor, County of Broome, New York State, you are hereby commanded:

1. To give notice and start collection on September 3, 2009 in accordance with the provisions of 1322 of the Real Property Tax Law.
2. To give notice that the tax collection will end on November 2, 2009.
3. To collect taxes in the total sum of \$10,778,911 in the same manner that collectors are authorized to collect town and county taxes in accordance with the provisions of 1318 of the Real Property Tax Law.
4. To make no changes or alterations in the tax warrant or the attached tax rolls but shall return the same to the Board of Education. The Board may recall its warrant and tax roll for correction of errors or omissions in accordance with the provisions of 553 and 556 of the Real Property Tax Law.
5. To forward by mail to each owner of the real property listed on the tax rolls within 10 days after the start of the collection a statement of taxed due his/her property on press-numbered tax bill forms provided by the school district in accordance with the provisions of 922 of the Real Property Tax Law. To forward by mail, without interest penalties, to the Office of the County Treasurer a detailed tax bill of all state land parcels liable for taxes on the school tax rolls in accordance with provisions of 540 and 544 of the Real Property Tax Law.
6. To receive from each of the taxable corporations and natural persons the sums listed on the attached tax rolls without interest penalties when such sums are paid before the end of the first month of the tax collection period. To add two percent interest penalties to all taxes collected during the second month of the tax collection and to account for such sums as income due to the school district.
7. To issue receipts in acknowledgement of receipt of payments of taxes and to retain, preserve and file exact copies of all receipts issued as required by 986 of the Real Property Tax Law.
8. To promptly return the warrant at its expiration and if any taxes on the attached tax rolls shall be unpaid at that time, deliver an accounting thereof on forms showing by Town the total assessed valuation, tax rate, the total tax levy, the total amounts remaining uncollected as required by 1330 of the Real Property Tax Law.

This warrant is issued and delivered in accordance with 1306 and 1318 of the Real Property Tax Law. It is effective immediately after it is properly signed by a majority of the Board of Education. This warrant shall expire on the date stated above unless a renewal or extension has been endorsed on the face of this warrant in writing in accordance with 1318, subdivision 3 of the Real Property Tax Law.

ROLL CALL VOTE

Amy Barton	Yes
Stephen Feehan	Yes
Gary Hmurcik	Yes
Margo Kibbler	Yes
Gina Kress	Yes
Barbara Mirch	Yes
Peter Nowacki	Yes

Yes Votes	7
No Votes	0
Abstentions	0
Motion Carried	7-0-0

- G. Approve WCSDD-UHSH 2009-2010 Terms and Conditions of Services Description and Fee Schedule

Approve WCSDS-UHSH Terms/Conditions

Motion by Gina Kress, seconded by Amy Barton, that the following resolution be approved:

BE IT RESOLVED, upon the recommendation of the Superintendent of Schools, that the attached service contract with United Health Services, be approved.

Yes	6
No	0
Abstentions	1 (Stephen Feehan)
Motion Carried	6-0-1

X. OTHER BUSINESS

OTHER BUSINESS

- A. Approve Fall Coaching Appointments

Approve Fall Coaching Appts.

Motion by Gina Kress, seconded by Amy Barton, that the following resolution be approved:

BE IT RESOLVED, upon the recommendation of the Superintendent of Schools, that the following fall coaching appointments be made for the 2009-2010 school year:

- Danielle Kimball – Varsity Assistant Girls Swimming Coach
- Robert Maye – Varsity Girls Swimming

Yes	7
No	0
Abstentions	0
Motion Carried	7-0-0

XI. INFORMATION

INFORMATION

- A. Federal Requirements Concerning Access to Student Information by Military Recruiters
 B. American Drug and Alcohol Survey – May 2009
 C. Board & Administrator
 D. Failure Reports

XII. NEXT MEETING OF THE BOARD OF EDUCATION

NEXT MEETING

⇒August 14, 2009 – 8:00 a.m. – District Office – *Canceled*
 ⇒August 25, 2009 – 6:00 p.m. – District Office - Regular

XIII. PUBLIC COMMENTS

PUBLIC COMMENTS

Public wishing to speak to the Board of Education will be allowed this period of time to do so under the following guidelines; (a) Speakers will be limited to a maximum of three (3) minutes, and the entire public comments to a maximum of thirty (30) minutes (which may be waived by a majority vote of the Board); (b) Speakers are requested to stand, state their name, address and topic of discussion; © Speakers will not be allowed to personally attack any person or persons, nor comment on executive session subjects.

None

XVI. ADJOURNMENT

ADJOURNMENT

Motion by Gary Hmurcik, seconded by Amy Barton, that the meeting be adjourned.

Yes	7
No	0
Abstentions	0
Motion Carried	7-0-0

The meeting was adjourned at 9:02 p.m.

Edward J. Klesse
Deputy School District Clerk